

Chicago State University (CSU)
Board of Trustees
Full Board Meeting Minutes
Academic Library – Auditorium, Room 415
May 5, 2017
8:47 a.m. – 2:25 p.m.

Board Members Present

Trustee Marshall Hatch, Sr., Chairman
Trustee Kambium Buckner, Secretary
Trustee Nicholas A. Gowen
Trustee Tiffany Harper
Student Trustee Paris Griffin

Board Members Not Present

Trustee Horace Smith

Others Present

Dr. Rachel Lindsey, Ph.D., Interim President
Mr. Paul Vallas, Chief Administrative Officer
Mr. Robin Hawkins, Esq., Associate General Counsel for Labor and Legal Affairs
Dr. Angela Henderson, Provost and Senior Vice President for Academic Affairs
Ms. Monique Horton, Interim Director of Physical Facilities-Planning & Management
Mr. Cecil Lucy, Interim Vice President of Administration and Finance
Ms. Bonnie Phillips, Office of Board of Trustees
Ms. Bobbie Stewart, Director of Cashier

1. Call to Order

Chairman Hatch called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

- a. **Approval of Previous Meeting Minutes – March 3, 2017, March 27, 2017 and April 7, 2017 Board of Trustees Meeting.**

Trustee Gowen moved to approve the previous (March 3, 2017, March 27, 2017 and April 7, 2017 Board of Trustees Meetings) meeting minutes. Trustee Buckner seconded the motion. The motion passed as follows:

Ayes: 5

Nays: 0

5. Other Matters

- a. Public and Employee Comments

Chairman Hatch stated that comments would be limited to two minutes. Nine people signed up for public comment.

Chairman Hatch stated the Board would not hear presentations or entertain questions on the following topics: issues under negotiation as part of the University's collective bargaining process, statements concerning the private activities, lifestyles, or beliefs of individuals employed by or associated with the University, grievances of individual students or employees or any personnel matters.

Dr. Lois Gueno, Chair of the CSU CCAC Alumni Engagement Committee read a statement to the Board, which updated them on the organizations various activities. She stated it is the goal and intent of the committee to develop a CSU Engagement Model.

Dr. William Raynovich stated the Board made a great and wise choice in hiring Dr. Rachel Lindsey as Interim President, she is well respected by the faculty. He commended the Board for this hiring decision.

Ms. Melanie Brown stated she was there to support her sister Dr. Tiffany Brown, who represented CSU at a meeting with former President Obama.

Dr. Tatiana Petrill thanked the Board for choosing Dr. Rachel Lindsey as the Interim President. She stated that Dr. Lindsey understands faculty.

Dr. Nadeem Fazal, a professor in the college of pharmacy stated there is positive progress being made at CSU.

Mr. Rudolph Hampton a 2009 graduate spoke about his experiences as a student at CSU. He thanked various professors for their direction and guidance.

Ms. Tomet Evans stated that she and her son are both alums of CSU. She stated that she is in a dispute with the university. Chairman Hatch stated that this meeting is not the proper forum to discuss litigation.

Mr. Frank Horton spoke about his organization (CSU Educators) and the number of scholarships awarded to CSU students. He stated five new students would be awarded \$5,000 in September 2017. Mr. Horton questioned if Mr. Paul Vallas, CSU's Chief Administrator Officer meets the educational requirement for his position.

Dr. Phillip Beverly congratulated the faculty members that were being recommended for tenure. Dr. Beverly reflected on the Swahili proverb " It is not taboo to go back and retrieve what is loss" and that knowledge can be gleaned from the past. He spoke about the importance of the executive have the authority to lead. He thanked the board for the selection of Dr. Lindsey as Interim President.

Chairman Hatch recognized Dr. Tiffany Brown and asked her to report on her attendance at a meeting with President Obama. Dr. Brown stated that she is a proud alum of Chicago State University and the chair of the alumni association in the college of pharmacy. Dr. Brown gave an overview of the meeting she attended with President Obama and others. Dr. Brown stated she was invited by the Obama Foundation because she was a graduate of Chicago State and she noted they were aware of her accomplishment/awards. Dr. Brown thanked CSU for the many opportunities she was afforded as a student. She expressed her love for the university. Dr. Brown has written a book (*10 Tactics To Tackle Studying*) on how to study.

6. President's Report

Interim President Dr. Rachel Lindsey stated she was happy to be back at Chicago State University and thanked the faculty and staff for their commitment to the institution. She stated that she is enormously aware of the potential of this institution and we will move forward. Dr. Lindsey that we must improve our messaging about the university.

Dr. Lindsey stated that Elaine Scott Jones who will be graduating this May would be interviewed by Robin Roberts on Good Morning America the day of commencement. She stated that Ms. Jones is a wonderful student in the continuing education program.

Dr. Lindsey reported on various activities including, the MOU with the Civilian Office Police Academy (COPA). Their training will be conducted on campus.

Dr. Lindsey recognized and congratulated faculty member who received the faculty excellence awards. Research: Dr. Christine List, CMAT; Dr. Gabriel Gomez, Information Studies;
Dr. Walid-Al Ghouli, Biological Studies; Noe U De La Sancha, Biological Studies
Teaching: Dr. Nadem Fazal, Pharmaceutical Science; Dr. Byung-In Seo

Dr. Lindsey recognized and congratulated those being considered (Bryon Martin, Ph.D, Garrard McClendon, Ph.D., and Tatjana Petrova, Ph.D) for tenure.

Dr. Lindsey stated Chicago State University applauds diversity and respects all cultures.

7. Report

a. Academic and Student Affairs

Trustee Buckner presided over the meeting.

1. Information Items

a. Academic Affairs Update

Dr. Angela Henderson, Provost and Senior Vice President presented the report.

Dr. Henderson acknowledged the faculty members that had won faculty excellence awards and asked Dr. Rowan to explain the process for receiving this award. He stated that two dozen faculty members had applied for the award. Dr. Elizabeth Osika was the chair of the committee.

Provost Henderson stated the division of Academic Affairs has accomplished many milestones in the areas of awards and recognitions, publications, peer-reviewed presentations, grant awards, and activities and events held.

- There was a total of 11 awards received (2 administrators, 7 faculty and 1 Staff).
- There were a total of 1 abstract, 2 book chapters and 4 peer-reviewed journal articles published.
- There were a total of 10 conference presentations and 3 international presentations.
- There were a total of 3 ongoing grants and 2 grant proposals/applications submitted.
- There were a total of 5 activities and events held.

Provost Henderson stated the College of Pharmacy held its annual Spring Fling Scholarship and Awards Ceremony on April 4, 2017. There were scholarships and awards in excess of \$52,000.

Recognition was given to “Teacher of the Year” and “Staff of the Year” recipients.

1. Action Item

a. Tenure Resolution

Dr. Henderson presented the resolution and introduced each faculty member being recommended for tenure. Dr. Henderson asked Dr. Rowan to explain the rigorous process for receiving tenure.

The following individuals are recommended for conferment of Tenure based on input from the faculty and chairpersons in the departments, as well as the deans of the colleges in which the faculty members are employed. In addition, the University Personnel Committee supports these recommendations.

Bryon Martin, Ph.D., Assistant Professor, Department of Secondary Education, Physical Education, and Recreation, College of Education (Middle Tennessee State University, Physical Education and Recreation).

Garrard McClendon, Ph.D., Assistant Professor, Department of Graduate Programs, College of Education (Loyola University, Education)

Tatjana Petrova, Ph.D., Associate Professor of Pharmacy Practice, Department of Pharmaceutical Sciences, College of Pharmacy (Auburn University, Pharmacy Care Systems)

Trustee Harper asked for an overview of the tenure candidates. Dr. Henderson reported on their research and service.

Trustee Gowen moved to approve the Tenure Resolution (Bryon Martin, Ph.D., Garrard McClendon, Ph.D., and Tatjana Petrova, Ph.D.). Trustee Harper seconded the motion. The motion passed as follows:

Ayes: 4

Nays: 0

The student trustee does not vote on tenure.

Dr. Henderson congratulated the awardees on receiving tenure.

Dean Sheila Collins stated Ms. Miranda Terry (Ms. CSU) and Christopher Glenn (Former Mr. CSU) are student ambassadors. Ms. Collins explained the role of the student ambassador.

Dr. Carney reported on the clinical translation program. She stated CSU and Northwestern University are collaborating on this program.

b. Enrollment Management

Mr. Paul Vallas presented the Enrollment Management (EM) update.

Mr. Vallas acknowledged the enrollment management team.

Mr. Vallas stated the goal is to stabilize and increase enrollment. He stated various ways to increase enrollment and retention including; restructuring the enrollment management department, immediate outreach to community colleges to increase the number of transfers, having dual enrollees, and the establishment of permanent relationships with high school and colleges to create a continuous feeder system. Mr. Vallas stated that Mr. Kevin Scanlon, a CSU alum, would be doing pro bono work with the community college system to host our programs. Mr. Vallas report on establishing partnership with various organization such as DuSable Museum. He stated that the leadership in admission, bursar office, etc. is very capable leadership and only needs more coordination that is effective. He reported on various consultants that are doing pro bono work. He stated that within 60 days we would have state of the art website, which will cost about \$20K to \$30K.

Trustee Harper asked when we would have concrete numbers (ex. number of student applied and admitted) and what can trustees do to assist in increasing enrollment. Mr. Vallas stated concrete numbers would be available by the end of the week. He stated actions such as waving the application fee and looking at adjusting tuition are some of the things being considered to help encourage an increase in enrollment. Mr. Vallas stated the board could use their relationships in the community (legal, religious, etc.) to help establish partnership between these groups and Chicago State.

Chairman Hatch asked about the messaging to the grass root, which is critical.

b. Finance and Audit

Trustee Harper presided over the meeting.

a. Administration and Financial Affairs Update

Mr. Paul Vallas gave an overview of the University's strategic partnership. Mr. Vallas stated the goal is to manage the budget more effectively.

Mr. Vallas stated a strategy has been developed and is being implemented to address the University's long-term financial management issues, recruitment and retention problems and to reduce the University's dependency of State funding through additional income generating activities. He reported the following steps are being taken:

- Steps are being taken to quickly implement the type of budget and management practices and organizational structure that will ensure the development and implementation of long term financial plan and effective implementation budget and financial management. The highlights.
- Create a new administrative structure that strengthens finance oversight and accounting and ensures accountability and effective day to day financial management.

- Compartmentalize the budget to insulate and protect core University education and support services from the financial instability caused by the state's financial practices.

Chairman Hatch asked if the university receive an appropriation (stop gap or budget that is passed) will we be operating in the black and be able to replace some of the reserves going forward. Mr. Vallas stated this was correct.

Chairman Hatch stated several other public universities would run out of money.

Trustee Harper stated the contracts over \$10,000 report needs to have more information. For example, including the name of the person that authorizes the contract, not just the name of the assistant that inputs the contract into the system. The report needs to show where in the budget the money is coming from. He stated by the next board meeting we would have a list of contracts that will be terminated or reduced. Dr. Lindsey stated she has been looking at certain kinds contracts and it is hard to identify the source of the spending, therefore she is looking forward to updated report.

Mr. Vallas stated we are also looking staffing relationships as we look at restructuring. Trustee Harper stated that we have to have transparency in our financials. Mr. Vallas stated there must be a procurement office that manages all grants and procurement. He questioned the ability of the grants office to monitor and manage the grants.

b. Athletics Department Update

Mr. Tracy Dildy gave an overview of the Athletics Program, including:

- Our students continue to excel in the classrooms and in their sports. Twenty-seven seniors will graduate (19 students in May and 8 in the summer).
- The student grade point average will be 3.5 after this semester.
- We expect 100 incoming student next semester.
- NBA scouts will be on campus to see one of the player.
- Individual a team sport accomplishments.
- Played in our first HBCU PBI baseball championship.

Mr. Dildy stated the goal is to become self-sufficient and starting a campaign to reach that goal. Mr. Dildy stated guarantee games are one of our biggest money maker. He reported on the need to establish a football program. The program would be a part of the Pioneer League, which is a non-scholarship division I conference. A robust discussion ensued on the pros and cons of having a football program. Mr. Dildy stated he would also like to establish club sports, such as women's softball, swimming and diving.

Trustee Buckner asked if we received \$600K for guarantee games. Mr. Dildy stated yes and defined guarantee games.

Chairman Hatch asked what expenditure would be to start and run the football program. Mr. Dildy stated he would provide the board with the expenditures for a football program.

c. Facilities Update

Chairman Hatch presided over the meeting.

Ms. Horton thanked Mr. Derrick Williams, Mover Foreman and his team for the excellent service they provide to the university. The move and cleared a 20,000 sq. ft. area in one day.

Ms. Horton gave an update on various physical facilities, planning & management (PFPM) projects including:

- One of the two rental boilers were removed in April. This was done to allow a new generator to be installed, to be repaired and for cost savings on the rental.
- Recommendations for summer operations.
- Repairs to the roof of three campus buildings.
- The ravine project is scheduled to restart May 22, 2017.
- Report on SWOT analysis for the current period.

She stated deferred maintenance is estimated at over \$62 million and the current capital request is \$418 million.

Mr. Vallas stated he is preparing for Dr. Lindsay organizational recommendations. A pro bono company has been brought in to access and provide potential revenue saving in the facilities area. He stated that Leopardo Construction is doing this assessment for free.

Trustee Gowen asked about the lack of staff, safety concern and lack of cleaning supplies that was reported by a building service worker at the previous board. He has noticed a lack of cleanliness and supplies in the building that he has visited. Trustee Gowen asked what is being done to remedy this situation and these concerns need to have an immediate focus. Mr. Vallas stated resolving this is a priority and will be addressed. Mr. Vallas will provide specific recommendation/solutions at the next board meeting. Ms. Horton will provide staffing and operation report on the maintenance side. Dr. Lindsey added that this is also a recruitment and retention issue.

d. Legislative and Human Resources Update

Trustee Gowen presided over the meeting.

Trustee Gowen stated the following:

- The Legislative and Human Resources Committee took the lead in working to negotiate the contracts for Interim President Rachel Lindsey and Chief Administrative Officer Mr. Paul Vallas. This was the primary task for the 1st quarter of this year.
- Establishment of the Presidential Search Committee, which will be in place by May 12, 2017. The committee will be co-chaired by Trustee Gowen and Trustee Harper. The committee will consist of 6 faculty for each college as well as the library, (chosen by the faculty, based on guideline that the faculty set with no input from the board), 1 community representative, 2 students (selected by the students), and 1 civil service employee (who has already volunteered). The student representatives have already been selected. This is a committee of twelve.
- The ("RFP") process to hire a presidential search firm will started within the next two weeks. We will be setting up a timeline for working through the process of hiring our new permanent president.

e. Student Trustee Update

Chairman Hatch on behalf of the Board thanked Trustee Griffin for her service.

Trustee Griffin introduced Mr. Jay Smith as the newly elected student trustee. She stated that it has been a honor to service and represent the students of CSU. Trustee Griffin asked the Board and the administration to continue to put the student first.

Trustee Griffin stated there was a Safety and Justice Challenge on campus sponsored by the States Attorney Office and the MacArthur Foundation and students were not informed regarding this event. She stated students must be informed of events.

Trustee Gowen asked Trustee Griffin to announce the student members selected to be on the presidential search committee. Trustee Griffin stated that Ms. Miranda Terry (Ms. CSU) and Mr. Chris Glenn (Former Mr. CSU) would be members of the presidential search committee.

f. Civil Service Update

Ms. Bobbie Stewart gave an overview of civil service employee activities. She reported on the impact that the layoff and terminations are having on civil service employees.

Ms. Stewart, on behalf of the civil service employees welcomed Dr Lindsey to the campus.

Ms. Stewart, on behalf of the Civil Service Employee Council and its members, thanked Dr. Lindsey, and the Board of Trustees for always taking the time to listen.

8. Recess into Executive Session Recess into Executive Session Pursuant to the Illinois Open Meetings Act.

Trustee Buckner moved to Recess into Executive Session. Trustee Hatch seconded the motion.

The motion passed as follows:

Ayes: 5

Nays: 0

9. Reconvene into Open Session

10. Adjournment

Trustee Gowen moved to adjourn the meeting. Trustee Buckner seconded the motion. The motion passed as follows:

Ayes: 4

Nays: 0

The meeting adjourned at 2:25 p.m.