

Chicago State University (CSU)
Board of Trustees
Full Board Meeting Minutes
Academic Library – Auditorium, Room 415
March 6, 2015
8:30 a.m. – 1:53 p.m.

Board Members Present

Trustee Anthony L. Young, Chairman
Trustee Marshall Hatch, Sr.
Trustee James T. Joyce, Vice Chairman
Trustee Spencer Leak, Sr.
Trustee Horace Smith
Trustee Nikki Zollar
Student Trustee Rhonda V. Williams

Board Members Not Present

Trustee Michael Curtin, Secretary

Others Present

Dr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Dr. Angela Henderson, Provost and Senior Vice President for Academic Affairs
Ms. Farah C. Muscadin, Esq., Director of Intergovernmental Affairs and Interim Dean of Students
Mr. Tracy Obershan, Director of Physical Facilities-Planning & Management
Mr. Lawrence Pinkelton, Interim Vice President of Administration and Finance
Ms. Bonnie Phillips, Assistant to Farah C. Muscadin
Ms. Cheri Sidney, Associate Vice President of Enrollment Management

1. Call to Order

Trustee Young called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act, 5 ILCS 120/2(c)(1).

4. Action Items

a. **Approval of Previous Meeting Minutes**

Trustee Joyce moved to approve the previous (December 12, 2014) meeting minutes. Trustee Williams seconded the motion. The motion passed as follows:

Ayes: 4

Nays: 0

b. Approval of Previous Meeting Minutes

Trustee Joyce moved to approve the previous (February 6, 2015) meeting minutes. Trustee Williams seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

Dr. Watson welcomed new Board member, Rev. Dr. Marshall E. Hatch, Sr. Dr. Watson stated that he would have to leave the meeting early for an important teleconference.

MOU Between CSU and John Marshall Law School Presentation.

Chicago State University signed an articulation agreement with John Marshall Law School.

CSU students from the Honors College were acknowledged. Dr. Omar Headon stated that there are 82 students in the college. The GPA is 4.0.

5. Reports

a. Academic and Student Affairs

Trustee Joyce presided over the meeting.

1. Information Items

a. Academic Affairs Update

Dr. Angela Henderson gave an update on Academic Affairs.

Dr. Omar Headon gave an overview of the Honors College. He thanked the CSU community for their support. Mr. Darren Martin is the President of the Honors College.

Dr. Rohan Attele and Dr. David Kanis gave an overview of the Obama-Sign Initiative. Dr. Attele initiated the India recruitment effort. The award is for \$250K over three years. There are 110 students in the program. Trustee Joyce thanked Dr. Attele for introducing cricket to the University.

Dean Richard Darga stated that the CSU Library Building is on the front cover of the prestigious Association of Academic Research Libraries Journal. The photo was taken by a CSU student, Jackie Snell Tart.

Dr. Henderson introduced the new Associate Dean, College of Business, Mr. Vennie Lyons. Mr. Lyons comes from Northwestern University.

Dr. Henderson stated that Dr. Carmita Coleman has been named one of the Top 25 Pharmacy Professors in the Nation.

b. Enrollment Management

Ms. Cheri Sidney gave an update on Enrollment Management. She reported on the Spring 2015 enrollment numbers. Ms. Sidney stated that the Graduate Program has a 6% overall increase. She reported on the internal and external factors that affect enrollment.

Mr. John Martinez reported on the recruitment strategy. Mr. Martinez stated that for years CSU has banked on Chicago Public School (CPS) students to attend CSU. The CPS Hispanic population is expanding. CSU has to target those students for recruitment.

Trustee Young stated that for several years enrollment has continued to decline every semester. He stated that there have been some acceptable reasons for the decline in the beginning. Trustee Young asked when the decline in enrollment would stop.

Ms. Sidney stated that education is a competitive business, therefore we have to create new programs and opportunities to recruit and retain students. One example is international recruitment, which has grown. She stated that program by program and initiative by initiative there are some wins.

Trustee Young stated a win will be when enrollment has not declined. He stated that Enrollment Management owes the University a forecast for when enrollment will cease to decline.

Trustee Hatch stated that there should be a written strategy that reflects the date when enrollment is expected to cease declining. Ms. Sidney stated that this information is available and it will be shared with the Board. Ms. Sidney stated that the projection for Fall 2015 is flat.

Trustee Smith asked for the graduation rate for the last three years. Dr. Latrice Eggeston stated that the graduation rate has averaged 20% for the last three years. The graduation rate four years ago was 14%.

Trustee Williams asked about the recruitment strategies in Little Village and South Chicago areas. Dr. Eggeston stated that Hispanic enrollment is up 3%.

Trustee Leak stated that he is having trouble with the quality over quantity philosophy. He stated that we have to enroll students and have the necessary programs to retain them. Trustee Leak asked if this philosophy is the best approach to increase enrollment. Ms. Sidney stated that the University does have programs in place to submit students that are not quite

prepared for college level work. She stated that quality over quantity is about the University adhering to its academic standards.

Dr. Eggelston stated that historically students that are unprepared for college do not return the following fall. This has a negative effect on the retention rate.

c. Student Affairs

Ms. Muscadin gave an overview of the Division of Student Affairs. She reported on the short and long term goals and the strategic plan.

In celebration of Black History Month, DOSA created a month long schedule of activities throughout the month and around campus. One event included David Banner speaking on campus. David Banner is a graduate of Southern University and a successful rapper, producer, and actor.

Ms. Muscadin spoke about the following student engagement efforts.

- Cougar Call – A weekly newsletter to highlight events on campus.
- We Will Breathe Campaign
- Cougar Closet – The Cougar Closet will be held March 17th and 18th during professional development week. The plan is to make this an annual event.
- International Students Outreach – On February 26th, a luncheon was held for the international students. There are approximately 120 students. The goal for this luncheon was twofold: to introduce student affairs to them and obtain feedback on how they can be better served.

Trustee Joyce stated that the Cougar Call is a great document.

b. Finance and Audit

Trustee Zollar presided over the meeting.

1. Information Items

Mr. Pinkelton gave an overview of the University's cash position. He reported on the net cash in the bank and the unrestricted cash balance. He stated that CSU is aggressively billing the State and that 71% has been billed.

Trustee Young asked if we can expect to receive 100% of the state appropriations before the end of the fiscal year. Mr. Pinkelton stated that generally we receive 100% of appropriation in the October/November timeframe. Trustee Young asked how low the cash balance gets during this time period. Mr. Pinkelton stated that we aggressively manage our cash flow.

Trustee Smith stated that enrollment has to be a priority. Trustee Young stated that enrollment deliverables will effect what CSU gets from the State.

Trustee Zollar asked about the proposed cuts from the State. Mr. Pinkelton stated that institutional support for CSU could decrease by \$12M and that would be crippling to the University. However, staff is identifying strategies to deal with the decrease.

1. Action Items

a. E-Procurement Maintenance Software Resolution

Mr. Pinkelton presented the resolution.

Trustee Williams asked if the software would improve the WiFi on campus.

Trustee Zollar stated that this resolution is to maintain the E-Procurement software that is currently being used.

Mr. Pinkelton stated that this resolution was for CSUBuy support.

Trustee William asked if there are plans to enhance the WiFi software on campus. Mr. Prashant Shinde stated that there are plans to improve the WiFi software.

Trustee Young moved to approve the E-Procurement Maintenance Software Resolution. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

Abstain: 1

b. College of Pharmacy Tuition Increase Fall 2015 Resolution

Mr. Pinkelton presented the resolution.

Trustee Young moved to approve the College of Pharmacy Tuition Increase Fall 2015 Resolution. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 7

Nays: 0

c. Tuition Rate Increase Fall 2015 Resolution

Mr. Pinkelton presented the resolution.

Trustee Joyce moved to approve the Tuition Rate Increase Fall 2015 Resolution. Trustee Young seconded the motion. The motion passed as follows:

Ayes: 7

Nays: 0

d. FY2016 Tuition and Fee Waiver Budget Resolution

Mr. Pinkelton presented the resolution.

A discussion was held concerning scholarship and waivers. Mr. Pinkelton stated that scholarships are treated as an expense and waivers are treated as a reduction in revenue. Trustee Hatch asked what percentage of the waiver budget is discretionary. Mr. Pinkelton stated 15-20%.

Mr. Pinkelton stated that feedback is received from the Tuition and Fees Committee and the Student Government Association (SGA). Trustee Zollar asked if the University had been looking for a larger increase, but after meeting with the SGA and taking their recommendation into consideration the amount was decreased. Mr. Pinkelton stated that was correct.

Trustee Hatch moved to approve the FY2016 Tuition and Fee Waiver Budget Resolution. Trustee Young seconded the motion. The motion passed as follows:

Ayes: 7

Nays: 0

e. Mandatory Fee Increase Fall 2015 Resolution

Mr. Pinkelton presented the resolution. Trustee Williams asked if there was some type of athletic fellowship funding. Dr. Denisha Hendricks stated that it is on a game by game basis. She stated that this year the Norte Dame game did receive a guarantee and this helped to offset non-appropriate funds. Trustee Williams asked about the travel squad. Dr. Hendricks stated that one has to have 10 students to play a game and can carry up to 25. Travel is usually 12 to 14.

Trustee Williams moved to approve the Mandatory Fee Increase Fall 2015 Resolution. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 7

Nays: 0

c. Information Technology

Trustee Zollar presided over the meeting.

1. Action Item

a. Network Security Appliance Resolution

Mr. Prashant Shinde presented the resolution.

Trustee Smith moved to approve the Network Security Appliance Resolution. Trustee Williams seconded the motion. The motion passed as follows:

Ayes: 7

Nays: 0

d. Facilities Update

1. Information Item

Trustee Smith presided over the meeting.

Mr. Tracy Obershan gave a summary of Physical Facilities-Planning Management (PFPM) activities, which included Facilities Administration, Capital Development Projects and Facilities Maintenance.

Mr. Obershan stated that the completion date for the Switchgear Upgrade is June 9, 2015.

Trustee Williams asked about the Robinson Building renovation.

Trustee Young asked if funding has been received for each project. Trustee Zollar asked if projects were bringing completed "on budget". Mr. Obershan stated that there are some conflicts, but nothing out of the normal.

Trustee Hatch asked for information on the Robinson Center Project. That information is on CSU's webpage stated Mr. Obershan.

e. Legislative and Human Resources Update

1. Information Item

Trustee Leak presided over the meeting.

Ms. Muscadin stated that the governor has suggested funding to CSU by the State of Illinois could be cut by as much as 31.5% and that CSU must focus on this during legislative session. She noted that Rep. Ken Dunkin stated publicly that he is opposed to the reduction. She stated that at the April 2nd, and April 16th hearings we have to be able to articulate what this type of cut would mean to CSU.

Trustee Zollar stated that the significance of CSU to the State needs to be clear. Trustee Smith stated that CSU serves an underserved population and that it is a moral obligation that the State has to fund CSU. He stated that the Board would be readily available to make this case.

Trustee Young requested the federal lobbyists attend the next board meeting.

f. Student Trustee Report

Trustee Williams reported on HB1393, which appropriates \$300M to the Department of Human Services for the Child Care Assistance Program. She also reported on HB0135, which deals with Homeless Student Housing. This bill urges that Board of Trustees of every public university in the State of Illinois adopt a program that provides housing scholarships to college students that are registered as homeless.

Trustee Williams expressed concerns about the leaks in the Student Union Building

Trustee Williams stated that the CSU Foundation Scholarship process is not conducive to students receiving scholarships.

6. Recess into Executive Session Pursuant to the Illinois Open Meetings Act,
Trustee Young moved to Recess into Executive Session. Trustee Smith seconded the motion. The motion passed as follows:

Ayes: 7

Nays: 0

7. Reconvene into Open Session

Trustee Young stated that the Board took action in executive session that required action in open session. Trustee Young recognized Trustee Zollar.

Trustee Zollar stated that there was a full discussion regarding the Presidential Search and the launch of the Presidential Search Committee.

Trustee Zollar stated that Greenwood/Asher is exceptionally familiar with searches in higher education. Trustee Zollar went on to state that she and others met with the Greenwood/Asher representative as well as reviewed references. Further, Trustee Zollar noted that they have been quite successful in helping other institutions find leadership. Finally, she pointed out that a number of the partners of Greenwood/Asher have themselves served as presidents in higher education as well as faculty.

1. Action Items

- a. **The Board of Trustees Contracts with Greenwood/Asher & Associates, Inc. to Conduct a Search for a Presidential Candidate.**

Trustee Young moved that The Board of Trustees Contracts with Greenwood/Asher & Associates, Inc. to Conduct a Search for a Presidential Candidate. Trustee Joyce seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

Trustee Zollar stated that the Board of Trustees would like the firm to be engaged and active by April 1, 2015. The first Presidential Search Committee meeting to be held in the week of April 13th.

Trustee Zollar stated that all members of the search committee have been selected with the exception of faculty and that she hoped to have faculty selected by the end of the month.

Trustee Zollar pointed out that the website will go up on Monday, March 9, 2015. The website will be open to the public. Anyone who is interested in knowing about the proceedings and where the committee is in the process can find this information on the website.

Trustee Zollar asked the Board to delegate to her and Trustee Joyce the authority to make all final decisions with regard to faculty appointments to the Presidential Search Committee.

Trustee Young stated that the Board as whole will not meet again before those decisions need to be made.

- b. The Board of Trustees delegate to Trustee Zollar and Trustee Joyce the authority to select the faculty members from the nominations that will be presented to them Presidential Candidate.**

Trustee Young moved that the Board of Trustees delegate to Trustee Zollar and Trustee Joyce the authority to select the faculty members from the nominations that will be presented to them. Trustees Smith seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

Trustee Williams asked if all nominees selected will be placed on the website. Trustee Young stated when someone is selected and agrees to serve their name will go up on the website.

7. Other Matters

- a. Public and Employee Comments

Trustee Young stated that comments are limited to two minutes.

Mr. Gerald Chinn (Graduate Student, History Department) stated that he has been at CSU since fall 2010 and there were 7,362 students at that time. Mr. Chinn expressed his concern about the continued drop in enrollment and the quality vs. quantity argument. Currently there are 4,818 students.

Trustee Young called the next person for public comment, Brittany Bailey. Brittany Baily was not present.

Trustee Young called the next person for public comment, Dilela Mengo. Dilela Mengo was not present.

Trustee Young called the next person for public comment, Trenton Perry. Trenton Perry was not present.

Dr. Phillip Beverly (Associate Professor, Political Science) asked if he could give a letter from the Faculty Senate to the Board. Trustee Young stated that he could give the letter to the Board. The letter was given to Ms. Muscadin.

8. Adjournment

Trustee Joyce moved to adjourn the meeting. Trustee Zollar seconded the motion. The motion passed as follows:

Ayes: 6

Nays: 0

The meeting adjourned at 1:53 p.m.