

Chicago State University
Board of Trustees
Academic and Student Affairs Committee Meeting Minutes
Academic Library – Auditorium, Room 415
September 24, 2010
8:36 a.m. – 9:30 a.m.

Board Members Present

Trustee Betsy Hill, Chairman
Trustee Neffer Kerr, Student Representative

Others Present

Mr. Wayne Watson, Ph.D., President
Mr. Patrick Cage, Esq., General Counsel for Labor and Legal Affairs
Mr. Jason Ferguson, Director of Student Activities and Student Leadership
Dr. Patricia George, Executive Director of Enrollment Management and Student Success
Dr. Cheryl Green, Dean of the Freshmen Year Experience
Dr. Gebeyehu Mulugeta, Professor of Geography, Economics, Sociology & Anthropology
Dr. Paul Musial, Faculty Member of the Mathematics & Computer Science Department
Ms. Cheri Sidney, Director of Enrollment Management
Dr. Sandra Westbrooks, Provost and Senior Vice President for Academic Affairs
Ms. Altricia Wheeler, Administrative Assistant
Dr. Erma Brooks Williams, Associate to the President for the Board of Trustees and Governmental Affairs

1. Call to Order

Trustee Hill called the meeting to order.

2. Roll Call

A quorum was verified and roll call was taken.

3. Verification of Meeting Notice

The meeting notice was posted as mandated by the Illinois Open Meetings Act.

4. Action Item

a. **Approval of Previous Meeting Minutes**

Trustee Kerr moved to approve the previous meeting minutes. Trustee Hill seconded the motion. The motion passed as follows:

Ayes: 2

Nays: 0

5. Information Items

a. Academic and Student Affairs Update

Dr. Sandra Westbrooks reported that Dr. Mario Beatty took 23 CSU students to Egypt. A presentation of the trip was given to the Provost Council. Dr. Westbrooks mentioned that on August 17th the University opened the Aquaponics facility where members of the campus and the external community were in attendance. Dr. Westbrooks acknowledged the accomplishments of the faculty in the Department of English, Communication, Media Arts and Theatre. She also acknowledged that the College of Health Sciences will present a proposal to the Illinois Board of Higher Education to approve the new Master's of Public Health. Dr. Westbrooks reported that the Accreditation Council for the Pharmacy Education Board of Directors, reaffirmed the Candidate Accreditation Status for CSU's College of Pharmacy Doctoral Candidacy Program. Dr. Westbrooks discussed the new initiative in the College of Education, whereby CSU has partnered with Chicago Public Schools to help the students in technology.

In addition, Dr. Westbrook reported that the School of Graduate and Professional Studies took 25 students to New Orleans to observe what the government has done to make conditions since Katrina better. Dr. Westbrook stated that Academic Affairs has created Curriculum Advising Planning Program (CAPP), an on line tutorial system for faculty, students, and advisors. Academic Affairs has placed the Graduate and Undergraduate catalogs online. The new Director of Student Activities and Student Leadership, Mr. Jason Ferguson, and his assistant, Mr. Jonathan Parks were introduced.

1. The Higher Learning Commission (HLC) Update

Dr. Paul Musial, co-chair of the HLC Steering Committee Self-Study, reported that during the kick off meeting on September 23, Dr. Karen Solomon spoke about the accreditation process. Dr. Musial stated that the report submitted by CSU was successful and the accreditation is valid thru 2013. He informed the Board that the University community is made aware of what the steering committee is doing thru the cougar connect portal.

Trustee Hill stated that the meeting was helpful and an eye opening experience. Trustee Hill observed that in every discussion/question Dr. Solomon had yesterday was focused on student learning. Trustee Hill encouraged everyone to be involved, keep up to date, understand what the process is and contribute to the process.

2. Strategic Planning

Dr. Gebeyehu Mulugeta stated that the committee has solicited feedback from the University community regarding core values, mission and vision statements recommended by the retreat groups. Dr. Mulugeta reported that major strategic goals will be developed in a new plan for CSU. He also reported that the Faculty Senate will be asked for their feedback as well. In addition, the Board needs to provide input into the strategic planning.

b. Enrollment and Retention Update

Ms. Cheri Sidney announced that enrollment is up 1.8 percent and undergrad enrollment up 5.1 percent. She reported that CSU has experienced a decrease of 12.9 percent with first-time full-time freshmen and a decrease of 8.2 percent with graduate enrollment. Dr. Cheryl Green explained that first-time full-time freshmen make up only 8 percent of CSU's overall population. Dr. Green stated that decrease in enrollment is due to the economy and negative/false press. She further stated that the first-time full-time freshmen retention rate has increased by 3.4 percent over last year's rate. Dr. Green noted that CSU has not had an enrollment in the 60 percentile for retention of freshmen within the last 10 years.

Trustee Hill inquired about the status of the early warning system. Dr. Green responded that reports from the faculty were just finalized and should be received by the end of the day. Trustee Kerr commended that students were grateful for receiving phone calls regarding academic warning and the opportunity to receive tutoring services.

2. Other Matters

a. Public and Employees Comments
No public comments.

3. Adjournment

Trustee Kerr moved to adjourn the meeting. Trustee Hill seconded the motion. The motion passed as follows:

Ayes: 2
Nays: 0

The meeting adjourned at 9:30 a.m.