FIRST YEAR EXPERIENCE

ADVISEMENT CHECKLIST

Student’s Name: ___________________________ ID #: ___________________
Advisor’s Name: ___________________________ Student’s First Term _______

The following checklist highlights specific topics of potential discussion items between the student listed above and his/her advisor.

☐ Discussed & signed the Academic Advising Agreement Date

☐ Demonstrated registration and other features in Cougar Connect
  1) __________________ Date ______ 3) __________________ Date ______
  2) __________________ Date ______ 4) __________________ Date ______

☐ Reviewed General Education requirements Date

☐ Discussed career goals (possible careers/majors/minors, limitations, etc.)
  1) __________________ Date ______ 3) __________________ Date ______
  2) __________________ Date ______ 4) __________________ Date ______

☐ Reviewed major/minor requirements for the following programs of interest:
  1) __________________ Date ______ 3) __________________ Date ______
  2) __________________ Date ______ 4) __________________ Date ______

☐ Discussed campus resources, such as:
  o Career Services Date Tutoring Date
  o Counseling Date Writing Center Date
  o Financial Aid Date Others: __________________________ Date

☐ Suggested student complete a Career Assessment (SIGI) Date
  o Reviewed SIGI Results Date

☐ Explained process to declare a major/minor Date

☐ Reviewed academic policies/procedures such as:
  o Academic Warnings, Probation, Dismissal Policy Date
  o SAP, Completion Rate Date
  o Petitions Date
  o Others __________________________ Date

☐ Reviewed results from the College Student Inventory Date:
  o Referrals made:
    1) __________________ Date ______ 3) __________________ Date ______
    2) __________________ Date ______ 4) __________________ Date ______