University Graduate and Professional Council (UGC)

Meeting #1 – September 12, 2017 – 12:30 – 2:00 PM – ADM 301

Agenda

1. Review of Draft Agenda
2. Bylaws -Review of Voting and Nonvoting Members/Introductions
   a. Faculty Senate Academic Affairs member on UGC
3. Minutes of May 2017 Meeting
4. Announcements
   a. Fall 2017 Enrollment Update
   b. Graduate and Professional Studies Website Update
   c. 2017-18 Graduate and Professional Catalog
   d. Graduate/Professional Open Houses/ Recruitment for Fall 18 (and Spring/Summer terms for programs that admit each term)
   e. Application for Fall 2017 Degree Audit/Graduation
      i. September 15 (receipt of application/receipt (student) and GAPP (dept)
      ii. New form (distributed, on website)
   f. Alpha Epsilon Lambda (National Graduate and Professional Honor Society)
   g. Science Immersion Program (CSU/NU) update, Summer 17 Student Presentations, Call for Summer 18 applicants
   h. CRM update
5. Old Business
   a. Curriculum action items to update course descriptions/grading for thesis courses and to remove “thesis” from project/capstone courses for inclusion in Fall 2017 Graduate Catalog
   b. Thesis and Dissertation manuals (inclusion of unsigned committee member page in document posted to ProQuest implemented)
6. New Business
   a. Curricular Matters
      i. Changes in Existing Programs or RMEs or New Programs (Forms 3 and 4)
      ii. Post-baccalaureate, Post-master’s Certificates –
      iii. Course Changes (Forms 1 and 2)
   b. Subcommittee Reports (and subcommittee selection)
      i. Student Appeals and Petitions (representation from each college)
         1. Summer 2017 deliberations
      ii. Policies and Standards (representation from each college)
      iii. Graduate Faculty
      iv. Recruitment and Admissions
      v. Thesis/Dissertation Completion and Fellowship
7. Adjournment