

D.E.C. MEETING MINUTES

October 16, 2018, 12:30 p.m. – 2:00 p.m, LIB Room 352

The meeting was called to order at 12:35 p.m.

Members and Guests In Attendance: Karel Jacobs, Joni Jackson, Rochelle Johnson, Thomas (Bernie) Rowan, Rosalind Fielder, Theo Garth, Linnae Bryant, Ernst Coupet, Richard Arredondo, Philip Cronce, Art Redman, Alvin Richards, Yashika Watkins, Emmette Bradbury, Jan Jo Chen

Prior to the meeting start, June Shingles stopped by to inform the committee that she will be the University Graduate Council (UGC) member for the DEC.

Karel Jacobs moved to amend the agenda to change the order of presentation of the items on the agenda. We will discuss the specific timeline for approval of proposals before the discussion of other. Joni Jackson moved, and Rosalind Fielder seconded the motion.

Phil Cronce moved to approve the minutes as amended; Art Redman, seconded. Minutes approved.

Karel Jacobs moved that the process for course approvals be changed; the committee will hear presentations, the presenters will leave, the DEC will discuss and vote. Presenters will be advised of the status of their online/hybrid course proposals following the DEC vote. Phil Cronce moved, Rosalind Fielder seconded.

In the past, the committee voted to approve, approve with conditions or not approve after presentations were completed. Karel Jacobs moved to introduce three possible outcomes: acceptable, acceptable with conditions, or not acceptable. Rosalind Fielder seconded. The motion passed.

If the DEC assesses a proposal “not acceptable,” faculty must meet with Rochelle Johnson from the Office of Online Instruction and re-present the course proposal. Acceptable with conditions may require follow up with Office of Online Instructions, but faculty will not be required to present the course again.

Course Proposal Presentations

Dr. Ernst Couplet, Finance 4700 & Finance 3640

This course uses a case study approach, with a focus on “student-centered learning, “with very little lectures. Plans to offer synchronous sessions. The course will be scheduled to meet on a particular night. Students would be required to come online at the same time.

Art Redman notes, there are two arguments for online is that students attend when they would like. Ernst argues that this course is unique, but interaction is important.

Committee Feedback – He has to have 2 office hours online.

Motion to approve the Finance courses with 2 conditions, Rosalind Fielder seconded. Finance 4700 and 3640 were approved.

Dr. Arrendondo

Both Accounting 3213 and 4315, Intermediate Accounting and Advanced Accounting were presented. The courses will be reviewed and feedback will be provided.

Does not meet conditions. Motion to **not** approve Accounting 3213 and 4315, and invite resubmission once Dr. Arrendondo meets with the Office of Online Instruction. Motion seconded by Phil Cronce. Motion to not approve Accounting 3213 and 4315 carried.

Dr. Watkins presented courses in Health Sciences

- Health Behavior 3315
- Health Care Ethics 2250

Dr. Watkins has face-to-face syllabi, which will need to be updated. Both courses need online syllabi. Each module is about 3 weeks. Some modules are longer than 3 weeks. Phil Cronce asked that the Health Care Ethics 2250 be referred to UCC because this course is cross-listed with Nursing and Philosophy.

The courses will not be approved; Dr. Watkins must confer with UCC and Office of Online Instruction with regard to Health Care Ethics 2250 and will need to provide online syllabi for both courses. Art Redman moved, and Karel Jacobs seconded the motion. The motion to not approve both courses carried.

Department or College Reports – No reports today.

Motion to adjourn. The meeting was adjourned at 2:07 p.m.
The next meeting will be on Tuesday, November 20 (3rd Tuesday) at 12:30 in the library (room will be announced).

Minutes Respectfully Submitted, Joni Jackson

