Verification Worksheet for Independent Students

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The U.S. Department of Education regulations require that before awarding Federal Student Aid, the CSU Office of Student Financial Aid (OSFA) must ask you to confirm the information that you (and your spouse, if married) reported on the 2016-2017 FAFSA. To verify that you provided correct information, the CSU OSFA will compare your FAFSA information with the information on this worksheet and with any other required documents. If there are differences between your FAFSA information and this worksheet and/or documents you submitted, CSU will send corrections electronically to the Federal processing center to have your FAFSA application reprocessed. The CSU OSFA may ask for additional information. It is requested that all Verification documentation be turned in without delay upon receiving the Verification notice. Failure to do so will delay the processing of your 2016-2017 Financial Aid Awards. This means that you may have to make a cash down payment and initiate a payment plan to hold any classes you may have registered for from being dropped for non-payment.

SECTION A – STUDENT INFORMATION

Last ______________________________________ First ______________________________________ M.I. ______________________________________

Student’s CSU ID Number

Street Address (include apartment no.) __________________________________________________________

No P.O. Boxes

Date of Birth

City __________________________________ State __________ Zip Code __________

Preferred Email Address

(______) ____________________________ Alternate or Cell Phone Number

SECTION B - RECEIPT OF SNAP BENEFITS

Check one and follow the instructions:

☐ NO, SNAP was not received during 2014 or 2015 (if NO, skip the rest of this SECTION and proceed to SECTION C)

☐ YES, SNAP was received. The student certifies that ____________________________, a member (enter one name only) of the student’s household, received benefits from the Supplemental Nutrition Assistance Program (SNAP) sometime during 2014 or 2015. SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).

The student’s household includes:

• The student.
• The student’s spouse, if the student is married. The student’s or spouse’s children if the student or spouse will provide more than half of the children’s support from July 1, 2016, through June 30, 2017, even if the children do not live with the student.
• Other people if they now live with the student and the student or spouse provides more than half of the other people’s support and will continue to provide more than half of their support through June 30, 2017.

Note: If we have reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits in 2014 or 2015.
SECTION C - CHILD SUPPORT PAID (NOT Child Support RECEIVED)

Check one and follow the instructions:

☐ Child Support **WAS NOT PAID** by you and/or your spouse, if you are married, during 2015.
   (If Child Support **WAS NOT PAID**, skip the rest of this SECTION and proceed to SECTION D)

☐ Child Support **WAS PAID** by the student and/or spouse, who is a member of the student’s household. Provide in the spaces below the child support paid in 2015, the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names and ages of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2015 for each child.

If more space is needed, provide a separate page that includes the student’s name and ID number at the top.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person to Whom Child Support was Paid</th>
<th>Name of Child for Whom Support was Paid</th>
<th>Age of Child</th>
<th>Annual Amount of Child Support Paid in 2015</th>
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</table>

Total Child Support Paid $

Note: If we have reason to believe that the information regarding child support paid is inaccurate, we may require additional documentation, such as:

- A signed statement from the individual receiving the child support certifying the amount of child support received; or
- Copies of the child support payment checks, money order receipts, or similar records of electronic payments having been made.

SECTION D - CERTIFICATION AND SIGNATURE

WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.

Each person signing below certifies that all of the information reported is complete and correct.

____________________________________________________        _____________________________________
Student’s Signature (required)                                      Student’s CSU ID Number

____________________________________________________
Student’s Printed Name

____________________________________________________
Spouse’s Signature (optional)                                      Date

____________________________________________________
Spouse’s Printed Name

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SECTION E - HIGH SCHOOL COMPLETION STATUS

Provide one of the following documents that will indicate the student’s high school completion status when the student begins college in 2016–2017:

A copy of the student’s high school diploma.

A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.

A state certificate or transcript received by a student after the student passed a State authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.

For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.

An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.

For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.

For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

_______________________________________________________
Student’s Printed Name

Student’s CSU ID Number
SECTION F

IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE
(To Be Signed at the Institution)

The student must appear in person at ___________________ to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student’s ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I __________________________ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending __________________________ for 2016-2017.

______________________________
(Student’s Signature)

______________________________
(Date)

______________________________
(Student’s ID Number)

Statement of Educational Purpose signed by student in the presence of

______________________________
Printed Name - Member of Office of Student Financial Aid Staff

______________________________
Signature

______________________________
Date
Complete the following “Section G” ONLY if you are unable to bring this Verification Worksheet into the Student Financial Aid Office and complete it there.

SECTION G - Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at ___________________ to verify his or her identity, the student must provide:

(a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose, which is provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I ___________________ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ___________________ for 2016-2017.

(Name of Postsecondary Educational Institution)

(Student’s Signature) ___________________ (Date) ___________

(Student’s ID Number)

Notary’s Certificate of Acknowledgement

(Notary’s certification may vary by State)

State of ___________________

City/County of ___________________

On ___________________, before me, ___________________, personally appeared, ___________________, and proved to me on basis of ___________________, on basis of satisfactory evidence of identification ______________, to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) ___________________

(Notary signature) ___________________

My commission expires on ___________________

(Date)
Texto de verificación requerida para 2016-2017  
(Nota: Las instituciones deben utilizar el lenguaje exacto en la Declaración de Propósito Educativo que se presenta a continuación) Verificación de Identidad y Declaración de Propósito Educativo (Para ser firmadas en la institución)  
El estudiante debe comparecer en persona en ___________________________ para ___________  
(Nombre de la institución educativa postsecundaria)  
comprobar su identidad mediante la presentación de una identificación con fotografía (ID) válida emitida por el gobierno, como una licencia de conducir, otro tipo de identificación emitida por el estado o pasaporte, entre otros. La institución conservará una copia de la identificación con fotografía del estudiante y anotará en ella la fecha en la que se recibió y revisó, y el nombre del funcionario de la institución autorizado a recolectar las identificaciones de los estudiantes. Además, el estudiante debe firmar, en presencia del funcionario de la institución, la Declaración de Propósito Educativo proporcionada a continuación.  

Verificación de Identidad y Declaración de Propósito Educativo  
(Para ser firmadas en la presencia de un notario)  
Si el estudiante no es capaz de comparecer en persona en ___________________________ para comprobar su identidad, debe proporcionar:  
(a) Una copia de la de identificación con fotografía (ID) válida emitida por el gobierno, que se reconoce en la declaración del notario que aparece a continuación, o que se presenta ante un notario, como una licencia de conducir, otro tipo de identificación emitida por el estado o pasaporte, entre otros; y  
(b) La Declaración de Propósito Educativo original proporcionada a continuación debe ser notariada. Si la declaración del notario aparece en una página separada de la Declaración de Propósito Educativo, se debe indicar de manera clara que la Declaración de Propósito Educativo era el documento notariado.  

Declaración de Propósito Educativo  
Certifico que yo, __________________________, soy el individuo que firma esta Declaración de Propósito Educativo y que la ayuda financiera federal estudiantil que yo pueda recibir, sólo será utilizada para fines educativos y para pagar el costo de asistir a __________________________ para 2016–2017.  
______________________________________________________________________________  
[Número de Identificación del Estudiante]  

Declaración de Propósito Educativo signed by student in the presence of  

_________________________________________________________  
Printed Name - Member of Office of Student Financial Aid Staff  

Signature ___________________________  
Date ___________________________
Notary’s Certificate of Acknowledgement

(Notary’s certification may vary by State)

State of __________________________

City/County of __________________________

On ________________, before me, ____________________________, (Notary’s name)

personally appeared, ____________________________, and proved to me on basis of ____________________________, (Printed name of signer)

on basis of satisfactory evidence of identification ____________________________, (Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) ____________________________,

(Notary signature)

My commission expires on ________________

(Date)

_______________________________________________________

Student’s Printed Name

_______________________________________________________

Student’s CSU ID Number