

New Millennium Strategic Planning Committee

Timetable for 2004-2005

Spring/Summer 2004

1. Identify task forces: their memberships and charges.
2. Review strategic planning goals to determine accomplishments.
3. Identify chairs of the task forces.
4. Identify task force guidelines and procedures/timetable for providing oral reports.

Fall 2004 - Identifying Internal and External Factors Affecting the University

- | | <u>Date</u> |
|--|---------------------------|
| 1. Appoint Task Forces. | August 30, 2004 |
| Hold meetings with tasks forces chairs on the process and format. | September 1-15, 2004 |
| Task forces examine the internal (institutional) influences | September - December 2004 |
| Institutional values; governance; finance; academic quality; status; faculty, staff and students; research capabilities, internal demographic patterns, curriculum demands, government | |
| 2. Identify mechanisms for keeping the campus informed. | |
| 2A. Initiate a discussion of Mission Specific Indicators for the IBHE Performance Report. | |
| 3. Steering committee identifies external factors affecting the university. (Use the 1989/1995 model.) | September - December 2004 |
| • Education (pre-college, college, general) | |
| • Economy | |
| • Global Affairs | |
| • Societal Changes | |
| • Government | |
| • Environment - miscellaneous | |
| • Demographic Patterns | |
| a. Review information from the December 2003 meeting to determine relevance for strategic planning (external factors, etc.). | |
| b. Appoint pairs/small groups from the New Millennium Steering Committee. | |

4. Appoint a subcommittee to develop monitoring, and approval procedures for the university and college plans.
5. Appoint a subcommittee to review the mission/vision statements and to establish a timetable for discussions with the campus community.
 - Vision may be altered.
 - Comments about eliminating the underprepared are based on the December 2003 discussion.
 - Make more positive, revise or eliminate.
6. The Steering Committee meets monthly to review reports on external factors and reports from subcommittees.
7. Steering Committee (pairs) begins discussing strategic issues. November - December

Spring 2005

Task Force Reports Are Due.

January 10, 2005

Steering Committee (pairs) reviews reports

January - March

Task Forces communicate findings through meetings using the communication model

Identify Strategic issues and goals

Use the evaluative criteria to prioritize the top five issues

Hearings on the Strategic Plan (Draft)

April 2005

Revise the plan based on hearings and feedback.

Summer 2005

Steering Committee
(Small groups) revises the plan

September 2005

Distribute to the university community.

September 2005

Hold discussions regarding the significance of the plan.

Colleges and service units develop their plans.