

Chicago State University
2006 Unit Strategic Plans
Annual Report Format

Unit _____ Date _____
Person Reporting _____

Goal/Subgoal/Strategy

Actions Taken

Indicators

Use several sentences to describe what you did.

Briefly summarize the data you used to illustrate that your strategy is being (or has been) achieved. Keep data for yearly comparisons.

❖ Example: 5.2.3

university.
were funded for
\$126,634,598.00

One grant writer was hired during the
2005/06 academic year.

1. One hundred (100) grants were written throughout the
2. Seventy five (75) grants a total of

Number of Grants per Unit

- 10 - Academic Development
- 15 - Arts & Sciences
- 15 - Education
- 15 - Health & Sciences
- 15 - Business
- 5 - Administrative Affairs

❖ This example is a sample and is hypothetical.