CHICAGO STATE UNIVERSITY
Master of Social Work Program

Evaluation of Field Practicum
Direct Practice Advanced Placement

Please Note: This document must be submitted at the end of each semester (December and May) after the student has completed their required clock hours.

This evaluation instrument is designed to assess student learning in key areas. The evaluation should be commensurate with Areas of Learning and Objectives that have been identified in Learning Contract.

Student’s Name: ___________________________________________________________

Field Agency ______________________________________________________________

Level of Placement:

Advanced Field Practicum: SWK 5462 ___ SWK 5463 ___

Field practicum assignment: Briefly describe the student’s actual learning experiences for this semester.

Please identify the number worked with this semester:

Individuals _____ Families _____ Groups _____

Please check specific learning activities/opportunities that the student participated in during this practicum evaluation period.

Individuals

_____ Intake/ Assessment

_____ Case management activities (referral, monitoring etc…)

Revised August 25, 2009
_____ Clinical (counseling, therapeutic intervention)
_____ Other (please specify) ________________________________

Families
_____ Intake/Assessment
_____ Case management activities (referral, monitoring etc…)
_____ Clinical (family group intervention, counseling, therapeutic intervention)
_____ Other (please specify) ________________________________

Groups
_____ Developed group interventions (planned sessions, developed overall group
design)
_____ Co-lead groups
_____ Assumed primary leadership
_____ Other (please specify) ________________________________

Student participated in ____ Staff Meetings ____ Training Sessions ____ Board/Committee
Meetings ____ Community Meetings ____ Special Events ____ Networking Activities

Please check methods used by Field Instructor for monitoring student progress: (There
should be at least four different performance measures)
_____ Audio Tapes, _____ Video Tapes, _____, Observation, _____ Weekly Supervision, _____ Journal,
_____ Process Recording, _____ Progress Notes, _____ Reports, _____ Case Staffing, _____ Client
Satisfaction Survey or Feedback, _____ Other (please specify)
Identify the populations directly or indirectly served or impacted by the student during the period of evaluation:

<table>
<thead>
<tr>
<th>Please ✓</th>
<th>Populations served by this agency</th>
<th>Please ✓</th>
<th>Populations served by the student this semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Children</td>
<td>Children</td>
<td>Low income/ poor clients</td>
<td>Low income/ poor clients</td>
</tr>
<tr>
<td>Low income/ poor clients</td>
<td>Women</td>
<td>Elderly</td>
<td>Elderly</td>
</tr>
<tr>
<td>Elderly</td>
<td>Gay, lesbian, bi-sexual, transgendered</td>
<td>African-American</td>
<td>African-American</td>
</tr>
<tr>
<td>Women</td>
<td>Hispanic, Latino(a)</td>
<td>White/ Caucasian</td>
<td>White/ Caucasian</td>
</tr>
<tr>
<td>Hispanic, Latino(a)</td>
<td>Native American</td>
<td>People with Disabilities</td>
<td>People with Disabilities</td>
</tr>
<tr>
<td>White/ Caucasian</td>
<td>Native American</td>
<td>Other groups served by the agency (Please describe):</td>
<td>Other groups served by the agency (Please describe):</td>
</tr>
</tbody>
</table>

Please note (*) if the population(s) is a primary population served by the agency.
Please provide a detailed narrative and address the following:

Please discuss the student’s strengths and limitations this semester (please illustrate with examples).

Identify plans for future learning experiences that will meet this student’s educational goals and needs.

Attach additional pages if necessary.

Revised August 25, 2009
The following scale will be utilized to assess student performance:
Please note: Any rating that falls below 3 requires that a remediation plan be developed.
Please contact the Faculty Field liaison.

Items may be added to each category (as applicable) to reflect the Individualized Learning Experiences developed for the learning contract.

0= No opportunity for evaluation at this time
1= Does not meet expectations (Performance does not meet standards for minimal competency)
2= Needs improvement (Performance does not consistently meet standards for competency)
3= Meets expectations (Performs in a consistent manner)
4= Exceeds expectations (Performs consistently above expectations)

### Areas of Learning

#### 1) Understanding of Practicum setting (policies, procedures)

- Demonstrates understanding of the agency mission, function and services ______
- Demonstrates knowledge of agency policy and procedures ______
- Complies with agency policy and procedures ______
- Demonstrates initiative in acquiring information regarding policies and procedures ______

- Demonstrates an understanding of community agencies/resources that influence service delivery ______

**Comments:**

#### 2) Relationship Skills (client, supervisor, other staff)

- Develops and maintains collegial relationships ______
- Demonstrates an ability to engage a diverse range of clients ______
- Demonstrates respect for diverse opinions, perspectives and experiences of client systems ______
- Utilizes the supervisory relationship effectively to improve practice ______
- Demonstrates ability to practice without discrimination ______

**Comments:**

#### 3) Communication Skills (oral and written)

- Maintains appropriate records ______
- Demonstrates the ability to clearly communicate in a professional manner ______
- Demonstrates professional writing standards ______
- Utilizes active listening/empathic communication ______
- Demonstrates effective interviewing skills ______

Revised August 25, 2009
4) **Theoretical Knowledge (theory, practice models, diversity)**

Articulates professional knowledge that guides practice
Demonstrates initiative in seeking to build knowledge base
Is knowledgeable of common practice models utilized by the agency
Demonstrates knowledge of the populations the agency serves

5) **Assessment Skills (problem definition, development of goals and objectives)**

Works collaboratively with clients in developing goals
Demonstrates an ability to assess client strengths and resources
Demonstrates the ability to assess socio-cultural factors
Demonstrates the ability to formulate a clear statement of needs
Demonstrates an ability to write comprehensive assessments
Demonstrates an ability to integrate human diversity content into assessments
Demonstrate and understanding of the impact of social and economic justice in assessment
Demonstrates skills in use of specialized computer software

6) **Intervention Skills (ability to apply practice knowledge)**

Provides appropriate services that addresses identified needs
Continually collaborates with clients in interventions
Utilizes supervisory feedback in interventions
Continually identifies progress and opportunities for client growth
Utilizes social supports and other natural resources in interventions

Demonstrates the ability to plan, design, and implement interventions that support family centered practice
Develops interventions using existing knowledge
Utilizes advocacy to expand resources and opportunities for clients

Comments:
7) **Evaluation of Practice (measuring client change)**

- Monitors client progress on an ongoing basis
- Utilizes measurement tools to assess effectiveness
- Develops appropriate plans for transitioning cases and/or termination of service
- Engages in continual assessment of professional performance in supervision
- Meets agency standards for quality assurance/utilization review

**Comments:**

8) **Development of a Professional Self (judgment, self-management)**

- Demonstrates effective time management skills
- Works effectively with professionals from other disciplines
- Demonstrates professional judgment
- Seeks opportunities to grow
- Utilizes supervision to explore use of self in relation to practice

**Comments:**

9) **Social Work Values and Ethics**

- Demonstrates the ability to engage clients from diverse backgrounds
- Demonstrates respect for client’s values
- Demonstrates the ability to uphold core professional values
- Utilizes supervision to clarify and identify relevant ethical issues in practice
- Applies ethical decision making to ethical dilemmas
- Consciously identifies personal values as they influence practice
- Values advocacy as a means to address social inequalities and injustices and engages in advocacy behaviors

**Comments:**

Revised August 25, 2009
Recommended Grade: _____ Pass _____ Fail

Total Clock hours completed this semester: ____________ Please note: Evaluations should only be submitted after required clock hours have been completed: SWK 5462 and 5463 = 275 hours each semester.

Student Comments:

Signatures:

MSW Field Instructor ___________________________ Date ____________

Adjunct/Task Field Instructor ___________________________ Date ____________

Student ___________________________ Date ____________

Signature of student indicates that they have discussed this evaluation with the field instructor and does not necessarily imply agreement with the content of the evaluation. The student has the option of submitting a written response to the field instructor and to the faculty liaison.

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