University Graduate Council – Chicago State University
Meeting #1: Fall 2014　　　　October 14, 2014　　　ADM 301 12:30 – 2:00PM

Agenda

1. **Approval of Agenda**
2. **Minutes of 5/8/14 UGC meetings** – please verify attendance (attendance record was misplaced) minutes will be reviewed at November 2014 meeting.
3. **Introduction of 2014-15 UGC Members**
4. **Presentations and Policy & Process Issues**
   a. 2014-2016 Graduate Catalog (Dr. Rowan)
      i. Publication process
      ii. Access
      iii. Process for reporting issues
      iv. Plan for incorporating updates
   b. Banner access to view incomplete admissions applications (Mr. Harrison)
   c. Document retention for admitted students who do not attend –continued discussion (Mr. Harrison)
   d. Graduate Program Fair at NIU – September 30 (P. Carney)
   e. Graduate Night at CSU – Thursday, November 6, 5:30 – 7:30 pm (Ms. Warren)
   f. College and Program-level recruiting
      i. One-page graduate program overview to be used in recruiting events
      ii. Request for graduate and professional program info session calendars for Academic Year 2014-15
   g. Graduation Applications/GAPP Forms for Fall 2014 Graduates (Ms Warren and Ms. Kelly)
   h. Electronic Thesis/Dissertation Subcommittee Report
   i. UGC Subcommittees – 2014-15
      i. Student Appeals and Petitions
      ii. Policy and Standards (representation from each College)
      iii. Recruitment and Admissions
      iv. Graduate Faculty Credentials (representation from each College)
      v. Thesis/Dissertation Completion and Fellowship
      vi. Ad hoc subcommittee – Electronic Curriculum Approval Pilot
   j. Graduate and Professional Program Policies
      i. Pursuing Multiple Degrees
         1. Proposal: change catalog language from: "Graduate students may not work on two graduate degrees concurrently" to "Students enrolled in programs through Graduate and

Professional Studies may not work on two degrees concurrently unless they are enrolled in dual degree, concurrent degree or dual enrollment programs formally approved through the University curriculum review process. Dual degree, concurrent degree or dual enrollment programs may involve one or more Chicago State University department or may involve Chicago State University and external institutions.

    ii. Academic Requirements for the Master's Degree

        1. Proposal: change catalog language from: "The master's degree can only be awarded to candidates who have achieved a 3.0 or above cumulative grade point average, in all required and elective courses applied toward the master's degree. A course in which a grade of D or F was obtained must be repeated to obtain a grade of C or better" to "The master's degree can only be awarded to candidates who have achieved a 3.0 or above cumulative grade point average, no more than 2 Cs and no grades of D or F in all required and elective courses applied toward the master's degree. Course requirements for any course in which an incomplete grade was received must be satisfied and the incomplete grade must be changed before the degree can be awarded."

    iii. Graduate and Professional Student Activities

        1. Alpha Epsilon Lambda – The National Honor Society for Graduate and Professional Students, Alpha Omega Chapter – 22 students formed chapter in Spring 2014, Email invitations sent to top 35% of students in each College (Spring/Summer 2014 GPAs) – total of 152 students – students to return qualification form to document leadership involvement at graduate/professional level – due 10/24.

        2. Graduate and Professional Student Advisory Board – 6 students (2 COE, 2 CAS, 1 CHS, 1 COP) – to provide input on graduate and professional student issues.

5. Curricular Matters

    a. Additions, Deletions and Changes to Course Offerings

        i. Nursing (Tabled at May 2014 meeting)

            1. 5142 Advanced Pathophysiology – offer as hybrid

            2. 5125 Thesis Proposal – allow students to register for more than one term in order to complete thesis proposal

        ii. Psychology

1. Counseling 5990 – Registration up to 6 hours over 1 or 2 semesters
        iii. Geography
            1. 5520 – Prin. Pract of Urban & Regional Planning- change prereq to include consent of department instead of consent of instructor.
            2. 5530 – Neighborhood Development - change prereq to include consent of department instead of consent of instructor.
            3. 5540 – Community Analysis – change prereq from GEOG 4500 or equivalent to GEOG 5500 or consent of department.
            4. 5500 – Change title from Seminar in Community Development to Community Development Capstone, remove SOC 2400 or higher from prereq list as it is no longer considered essential.
            5. 5830 – Change prereq from GEOG 5800 to GEOG 5800 or consent of department.
            6. 5840 – Change title from Digital Image Processing to Digital Image Processing & Analysis; change prereq from GEOG 5820 to Geog 5820 or consent of department.
            7. 5850 – Change prereq from GEOG 5830 to GEOG 5830, 5840 or consent of the department.
            8. Delete: GEOG 5510, 5560, 5580, 5430, 5420, 5340, 5330, 5320, 5310, 5220, 5219
        iv. Information Studies
            1. LIS 5575 Digital Library – Course addition
            2. Delete: MS 2500, 4010, 4020, 4030, 4040,
            3. Delete: LIMS 2001, 2010, 4003, 4980, 5000, 5999
            4. Delete: LIB 5280, 5520, 5560, 5610
    b. Changes in Existing Programs or RMEs or New Programs - none
    c. Post-Baccalaureate Certificates - None

6. **Student Petitions**
    a. Student A – petition to accept aged courses and extend time to complete MA in Geography
    b. Student B – petition to extend time to complete MA in Geography
    c. Student C – MA Counseling – petition to accept aged courses and extend time to complete MA in Counseling
    d. Student D – MA Counseling – petition to accept aged courses and extend time to complete MA in Counseling

6. **Adjournment**