

### Sept. 3, 2015 General Education Curriculum Committee meeting -- APPROVED minutes

Voting members present: S. Christofferson, A. Wise, A. Redman, T. Davis, L. Osika, S. Buck, J. Jackson, E. Delgado-Norris, J. Kolendo

Ex-officio members present: E. Arnott-Hill, M. Sudeith, S. Rowe (outgoing chair)

1. Welcome for new members
  - a. Vote to approve J. Kolendo to fill library position temporarily for one year:
    - i. Motion made by E. Osika to approve J. Kolendo as library representative to replace R. Fielder for one year, 2<sup>nd</sup> by S. Christofferson – 8 ayes, 0 nays, motion approved.
  - b. Welcome to E. Arnott-Hill from Academic Affairs office
  - c. Other vacancies still open: College of Health Sciences needs a 2<sup>nd</sup> rep, COB 2<sup>nd</sup> rep, Math dept need 1 rep, same as last year.
  - d. Committee Meeting Dates for this 2015/16 academic year:
    - i. Fall 2015: Oct. 1, Nov. 5<sup>th</sup>, Dec. 3<sup>rd</sup> Room 301 reserved for fall semester.
    - ii. Spring 2016: Feb. 4<sup>th</sup>, March 3<sup>rd</sup>, April 7<sup>th</sup>, May 5<sup>th</sup>. Location TBD
2. Election of officers for 2015-16
  - a. Nomination of S. Christofferson for chairperson put forward by J. Jackson, 2<sup>nd</sup> by S. Buck, elected by acclamation.
  - b. Nomination of E. Osika by E. Delgado was declined by nominee. A. Redman nominated for vice-chair put forward by E. Osika, 2<sup>nd</sup> by S. Buck, elected by acclamation.
  - c. Nomination of A. Wise for secretary by E. Osika, 2<sup>nd</sup> by S. Christofferson, elected by acclamation.
3. Review and approval of minutes from May 2015
  - a. Motion to approve minutes made by E. Osika, 2<sup>nd</sup> by T. Davis
    - i. Vote: 7 ayes, 2 abstentions, 0 nays, motion approved
4. Reporting committee decisions from course review process to university:
  - a. 10-page report summarizing committee decisions prepared by S. Rowe has been circulated amongst committee members.
  - b. Plan for disseminating report and communicating decisions:
    - i. Faculty senate and UCC: report will be emailed to Faculty Senate today, and we will try to get on their next meeting agenda and send a representative to answer questions, receive feedback, etc.
      1. Faculty Senate is meeting Tues. Sept. 8<sup>th</sup> – Our Chair will try to get on their agenda for that date.
      2. UCC will be treated similarly in the coming weeks.
    - ii. Faculty and wider university communication: report sent electronically next week, then Tentatively Tues. Sept. 22<sup>nd</sup> for public meeting
    - iii. Academic Affairs office: official recommendations by committee to be submitted shortly after the public meeting.
  - c. Discussion of report:
    - i. Discussion of Appendix B “eliminated” courses – suggestion that a clarification statement be included changing “eliminated” to “not approved” and emphasize

re-submission of application materials for these courses can be done in the future.

- ii. Math for teachers issue: 1010/1020 – fall below the 1200 cutoff – advisors for the COE should be asked to see if there are specific GenEd requirements already in print regarding these courses. They may have to fill out some paperwork for our approval in case our recommendations end up overriding their current requirements.

d.

5. Other possible activities for coming year:

- a. By-laws revision possible topics:
  - i. Election procedure language
  - ii. Including clinical faculty as voting members
  - iii. Adding language regarding how elections are conducted
- b. Review the course approval process for transfer courses
- c. Honors College Curriculum course approval process

Meeting adjourned at 1:40pm

Minutes prepared by Amber Wise