

CHICAGO STATE UNIVERSITY

Office of Academic Evaluations & Advisement

9501 S. King Drive/ADM 128
Chicago, Illinois 60628-1598
TEL 773.995.2520 • FAX 773.995.3618

Please note that as of January 10, 2007 students do not need to request evaluation updates from the Office of Evaluations. The newly implemented Curriculum, Advising, Program, Planning (CAPP) system on CSU-XPRESS gives all students up-to-the-minute degree evaluations on demand. All student transcripts are evaluated automatically as they are received. All students should check their degree progress on CSU-XPRESS CAPP with their advisors each semester, and especially when they have earned sixty and ninety hours toward their degree.

If you are currently enrolled, transferred into CSU, and your transfer credit is not visible on CSU XPRESS, please submit the form below to the Office of Evaluations, Cook, 128. Please allow our office three weeks to fully enter all transfer credit.

Student Name

SS/ID #

Former Name

Phone

Mailing Address

Last semester and year you took course(s) at CSU

School(s) previously attended:

Last term attended previous school(s):

Please return this form to the Office of Evaluations, Cook Administration Building, Room 128.