

CHICAGO STATE UNIVERSITY

List of Approved Reassigned Time Activities University Awarded CUEs: 2008 - 2009 & 2009 - 2010

The List of Approved Reassigned Time Activities identifies assignments awarded to faculty members through the Office of the Provost and Vice President for Academic and Student Affairs. These items are to fulfill activities requested by the academic department or unit. The assignments on this List of Approved Reassigned Time Activities are the only ones approved by the Provost and the President. They are the only non-teaching items for which CUEs may be awarded and do not reflect any CUEs stipulated in the Contract under Appendix F. Based upon programmatic need, additional activities may be added with prior approval.

UNIT	ASSIGNMENT	CUE RATE PER TERM	TOTALCUES PER YEAR
University Wide Responsibility			
Provost Office	Advisors	.5-3	455
	College Advisor Coordinators (BUS, COE, CAS, CHS)	1 - 4	15
	Faculty Senate President (fall, spring)	3	6
	IBHE Faculty Representative (fall, spring)	1.5	3
	IRB Chair (fall, spring)	6	12
	Step I Grievance Administrator (fall, spring, summer)	1	3
	Step II Grievance Committee Members (3 @ 3 CUEs each) (fall, spring)	1.5	9
	University Advising Coordinator (fall, spring)	4.5	9
	University Research CUEs (fall, spring)	1.5	51
	UPI Grievance Representative (fall, spring, summer)	3	9
	UPI President (fall, spring, summer terms – 6 + 6 + 3)	15	15
	UPI Treasurer (fall, spring)	1.5	3
	UPI Executive Board Representative (fall, spring)	1.5	3
<i>Student Development</i>	Assessment – Gen Ed Assessment Coordinators (fall, spring)	.75-3	33.75
	Assessment – Grad Program Assessment Coordinators (fall, spring)	.75-3	31.75
	Assessment -- College/Program Assessment Coordinators (fall, spring)	.75-3	86.75
	Student Success Coordinator (fall, spring)	2	4
<i>Faculty Development</i>	Associates (fall, spring) – 3 CUEs for supervision/tutorial labs for faculty and 3 CUEs for developing publications and communications materials	3	6
	Coordinator (fall, spring)	6	12
College of Arts and Sciences			
Dean's Office/CAS	Secondary Education Program Liaison	2	4

UNIT	ASSIGNMENT	CUE RATE PER TERM	TOTAL CUES PER YEAR
Art & Design	Slide Librarian (fall, spring)	2	4
	Computer Lab Coordinator/Technician (fall, spring)	2	4
	Secondary Education Program Coordinator (fall, spring)	1	2
Biological Sciences	Animal Facility Curator (fall, spring)	2	4
	Assistant Chair (fall, spring)	2	4
	Biology 107 Coordinator (fall, spring)	.225	.5
	Biology 108 Coordinator (fall, spring)	.225	.5
	Cadaver Pro-section – if non-teaching element (fall)	2	2
	Cadaver Pro-section – if assignment contains teaching element (fall)	3	3
	Computer Lab Coordinator (fall, spring)	1	2
	Electron Microscope Supervision (fall, spring, summer)	2	6
	Radiation Safety Officer (fall, spring)	1.5	3
	Secondary Education Program Coordinator (fall, spring)	1	2
	Chemistry & Physics	Assistant Chair (fall, spring)	2
Intern Coordinator (fall, spring)		1.5	3
Secondary Education Program Coordinator (fall, spring)		1	2
English, Communication Media, Arts & Theater	Assistant Chair (fall, spring)	2	4
	Associate Director MFA Program (fall, spring)	2	4
	CMAT Program Facilitator (fall, spring) – 50% Load	6	12
	CSU Television Production Coordinator (fall, spring)	2	4
	CSU Theater Coordinator (fall, spring)	2	4
	CSU Theater Programs (fall, spring) – shared cues	3 – 6	24
	Fiction Coordinator (fall, spring)	2	4
	Placement Exam Graders (fall, spring, summer) – shared cues	1 – 2	2
	Professional & Technical Writing Coordinator (fall, spring)	2	4
	Secondary Ed Program Coordinator (fall, spring)	2	4
	Writing Across The Curriculum Coordinator [WAC] (fall, spring)	2	4
Foreign Language & Literature	Major Placement Test Graders (fall, spring)	1 – 3	9
	Secondary Education Program Coordinator (fall, spring)	1	2

UNIT	ASSIGNMENT	CUE RATE PER TERM	TOTAL CUES PER YEAR
Geography, Economics, Sociology & Anthropology	Neighborhood Assistance Center Coordinator (fall, spring) – 75% load	9	18
	Sociology Program Facilitator (fall, spring) [rotates with chair]	2	4
	Economics Program Facilitator (fall, spring) [rotates with chair]	2	4
	Geography Program Facilitator (fall, spring) [rotates with chair]	2	4
	Secondary Education Coordinator (fall, spring) – as needed	1	2
History, Philosophy and Political Science	Secondary Education Coordinator (fall, spring)	1	2
	Pre-Law Advisor (fall, spring)	2	4
	Political Science Program Facilitator (fall, spring)	2	4
	History Program Facilitator (fall, spring)	2	4
	Philosophy Program Facilitator (fall, spring)	2	4
Liberal Arts	Program Facilitator (fall, spring) – 50% load	6	12
Mathematics & Computer Science	Assistant Chair (fall, spring)	2	4
	Math 099A Coordinator (fall, spring)	1.5	3
	Math 099B Coordinator (fall, spring)	1.5	3
	Math 162 Coordinator (fall, spring)	1.5	3
	Computer Lab Coordinator – HWH 207 (fall, spring)	2	4
	Computer Lab Coordinator – HWH 210 (fall, spring)	2	4
	Computer Lab Coordinator – HWH 211 (fall, spring)	2	4
	Computer Lab Coordinator – HWH 212 (fall, spring)	2	4
	Secondary Education Program Coordinator (fall, spring)	1	2
Music	Accompanist – Choir (fall, spring)	1.5	3
	Accompanist – Faculty/Student (fall, spring)	2	4
	<i>Community Concert/Jazz Ensemble Director (fall, spring)*</i>	2*	4*
	<i>CSU Event Coordinator (fall, spring, summer)*</i>	3*	9*
	<i>Jazz Fest Coordinator (as needed)*</i>	3*	3*
	Musical Director (opera or musical production, technology coordinator as needed)	3	3

UNIT	ASSIGNMENT	CUE RATE PER TERM	TOTALCUES PER YEAR
	Recital Coordinator (fall, spring)	2	4
	Secondary Education Program Coordinator (fall, spring)	1	2
	*Activities compensation responsibility resides with unit sponsoring the event or program. Campus-wide activity not part of faculty or chair loads.		
Psychology	Assistant Chair (fall, spring)	2	4
	Graduate Program Coordinator	2	4
	Undergraduate Program Coordinator	2	4
College of Business			
Accounting & Finance	Assistant Chair	2	4
	Accounting 110 Lab Coordinator (fall, spring)	2	4
Management, Marketing and Management Information Systems	Assistant Chair	2	4
College of Education			
Dean's Office/COE	Writing Center Facilitator for Basic Skills Preparation [Shared among faculty] (fall, spring)	3 – 6	12
Educational Leadership, Curriculum and Foundations	Ed.D. Program Facilitator (fall, spring) [in lieu of full-time director]	2	4
	General Administration in Higher Education Facilitator (fall, spring)	2	4
	Higher Education Administration Facilitator (fall, spring)	2	4
	Instructional Foundations Facilitator (fall, spring)	2	4
	Doctoral Research (fall, spring) [CUEs awarded by upon formula based upon doctoral teaching load and shared among]	3	12 - 24
Health, Physical Education and Recreation	Dance Program Coordinator (fall, spring)	1.5	3
	Exercise Physiology Lab Supervisor (fall, spring)	1	2
	Field Experience Coordinator (fall, spring)	1	2
	Graduate Physical Education Program Coordinator (fall, spring)	2	4
	Health and Safety Program Facilitator (fall, spring)	.5	1
	Recreation Program Facilitator (fall, spring)	2	4

UNIT	ASSIGNMENT	CUE RATE PER TERM	TOTAL CUES PER YEAR
	Technology Equipment Coordinator (fall, spring)	2	4
	Undergraduate Physical Education Program Coordinator (fall, spring)	2	4
Reading, Elementary Education, Library Science and Communications Media	Developmental Reading Program Facilitator (fall, spring)	2	4
	Elementary Education Program Facilitator (fall, spring)	2	4
	Library Science/Communications Media Program Facilitator (fall, spring)	2	4
	Reading Program Facilitator (fall, spring)	2	4
Special Education Early Childhood and Bilingual Education	Bilingual Education Program Facilitator (fall, spring)	2	4
	Early Childhood Education Program Facilitator (fall, spring)	2	4
	Special Education Program Facilitator (fall, spring)	2	4
Technology and Education	Business Education Program Coordinator (fall, spring)	2	4
	Computer Lab Maintenance (fall, spring)	1.5	3
	Technology and Education Program Coordinator (fall, spring)	2	4
College of Health Sciences			
Health Information Administration			
	Clinical Coordinator (fall, spring)	1.5	3
Nursing	Assistant Chair (fall, spring)	2	4
	Enrichment Coordinator (fall, spring)	1 – 3	6
	Level Coordinator – Freshman (fall, spring)	2	4
	Level Coordinator - - Sophomore (fall, spring)	2	4
	Level Coordinator – Junior (fall, spring)	2	4
	Level Coordinator – Senior (fall, spring)	2	4
	LPN Program Facilitator (fall, spring)	1.5	3
	RN Program Facilitator (fall, spring)	4.5	9
Occupational Therapy	Field Work Development Coordinator (fall, spring)	1.5	3
	Level II Fieldwork Seminar Coordinator (fall or spring)	1	1
Health Studies	None at this time		

		CUE RATE PER TERM	TOTALCUES PER YEAR
UNIT	ASSIGNMENT		
Other Divisions			