



Preceptor Reminder: Student Evaluations Due by Monday, December 1, 2008!

As a reminder, during the week of November 17, 2008, preceptors should complete the final "Professional Practice I Practicum Competency Evaluation" form and discuss it with the student. Preceptors should submit the "Professional Practice I Practicum Competency Evaluation" via EMS (Education Management System) by **Monday, December 1, 2008**.

To successfully achieve a passing grade for the practicum, the student must achieve at least "Satisfactory" for **ALL** learning objectives.

Additionally, preceptors must certify that students have attended all practicum site visits as scheduled. After the student has entered their practicum hours within EMS, preceptors should verify the hours within EMS via the "Verification of Hours" form by **Monday, December 1, 2008**.

To access the forms in EMS, visit <https://www2.ems-webs.com/ChicagoSt/>. EMS may also be accessed from the CSU-COP web page: <http://www.csu.edu/collegeofpharmacy/experientialeducation/index.htm>. To log into EMS, your User ID is your first name.last name (ex. Charisse.Johnson).

After logging into EMS, choose "Rotations" from the left side menu bar, and then "Evaluations." Complete the "Professional Practice I Practicum Competency Evaluation" and "Verification of Hours" forms for the student(s). Follow the directions provided within each form.

If you need assistance completing the forms or accessing EMS, contact Ms Patricia Moore at

Preceptor Feedback Requested

The College and Office of Experiential Education are eager to obtain preceptor feedback—please complete the "Preceptor Evaluation of Practicum" in EMS. To access the survey, Choose "Rotations" from the left side menu bar, and then "evaluations". Please completed the survey by **Monday, December 1, 2008**.

Adjunct Faculty Appointments

In the upcoming weeks, preceptors will be receiving letters concerning College adjunct appointments. The adjunct appointment affords preceptors' benefits and privileges such as a CSU e-mail account and remote internet access to the University Library. If you have any questions or concerns about your adjunct appointment, please contact Ms. Patricia Moore at OEE@csu.edu or at 773-821-2152.

CSU Preceptor Education and Training Program

As a reminder, the College has developed the Preceptor Education and Training Program designed to ensure that preceptors have the knowledge and tools necessary to be effective teachers by providing various seminars focusing on topics such as educational methodologies, preceptor roles and responsibilities, and continuing professional development. More information can be found by visiting the following website: <http://www.csu.edu/collegeofpharmacy/experientialeducation/preceptored.htm>



Starbucks \$50 Giftcard Winner!!!!

We would like to announce that **Aminah K. Burns, Pharm.D.**, is the winner of the drawing for the “Preceptor Orientation Track 101 Module” and will receive a \$50 Starbucks Giftcard!

Dr. Burns is a graduate of The University of Illinois at Chicago College of Pharmacy. She has been recognized for her successes with many professional honors and awards and has presented on a variety of health topics. She is currently employed with Walgreens Company as a Pharmacy Manager.

Happy Holidays

The Office of Experiential Education would like to wish you a very Happy and Safe Holiday season!

We thank you so very much for being an integral part of our program for the Fall 2008 semester. We truly could not do it without you and we look forward to continuing our partnership with you.

Congratulations, Dr. Burns!



The CSU-COP Preceptor Orientation Track is required of all preceptors. Its purpose is to orient preceptors to the responsibilities of their new role as mentors and teachers in a professional practice setting. During this orientation, the Colleges’ professional practice curriculum is introduced and preceptors are familiarized with concepts of effective teaching.

Office of Experiential Education (OEE)

If you have any questions or concerns, please contact Dr. Charisse Johnson directly at 773-821-2587 or via e-mail at c-johnson@csu.edu, or Patricia Moore, Administrative Associate, Experiential Education, at 773-821-2152 or at OEE@csu.edu.

Thank you again for your support and we look forward to working with you. Please visit our website at www.csu.edu/collegeofpharmacy/.

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