



# PARKING APPEALS BOARD

All APPEAL DECISIONS ARE FINAL

Illegible Appeals Will Be Rejected

Meetings are every second Tuesday of the month except August

Date: \_\_\_\_\_ **Mandatory CSU ID#:** \_\_\_\_\_

Appellant: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

The following are NOT acceptable grounds for appeals:

<i>Lack of Space</i>	<i>Financial Hardship</i>	<i>Unfamiliarity of Regulations</i>
<i>Inconvenient Assigned Area</i>	<i>Unread or Misunderstood Signs</i>	<i>Darkness</i>
<i>Running Late</i>	<i>Only Parked for a few minutes</i>	<i>Bad Weather</i>

**List of required evidence:**

<i>Properly Dated Receipts</i>	<i>Current Decals/Permits</i>	<i>Emails with approvals</i>
<i>Vehicle Registrations</i>	<i>Visible pictures</i>	<i>Written Statement with CSUID</i>

Type:       Faculty/Staff       Student       Visitor       Construction/Vendor

Have you appealed CSU parking tickets previously?    Yes    No

Do you intend to appear in-person?                         Yes    No

I received a parking citation on \_\_\_\_\_. This letter is being written to appeal **citation # \_\_\_\_\_**.

Basis of Appeal:  
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Date of Decision: \_\_\_\_\_

- Granted
- Denied

Appeals Board meet the second Tuesday of every month, excluding August. Report to the parking department at O&M 107g; office number is (773) 995-2141 fax number is (773) 995-3281 fax email address is [parking@csu.edu](mailto:parking@csu.edu).