

## **CHICAGO STATE UNIVERSITY**

### **YEAR-ROUND FEDERAL PELL GRANT POLICY**

Beginning with the 2009-2010 academic year students may be eligible for up to 2 scheduled awards (200%) per year of Pell grant. Students who first receive Pell Grants on or after July 1, 2008, will be limited to 18 full-time semesters or 900% of Pell Grant.

For the summer of 2010, CSU will pay Pell grants out of the 2009-2010 year during the transition period for the new Pell Grant awards. If students use their first scheduled award and they enroll in a minimum of 4 credit hours they can be eligible for a 2<sup>nd</sup> scheduled award. For example, if the student received a full-time award in fall 2009 and spring 2010 (and successfully earned credit for all enrolled hours), and then enrolls in 4 hours or more in summer they would receive Pell grant, for the summer payment period from the 2009-2010 year, providing they are otherwise eligible. For the summer 2010 only, no consideration will be given to 2010-2011 student eligibility during the cross-over payment period and no consideration will be given to academic progression requirements.

For the summer 2011, Chicago State University will consider the term to be a “cross-over” payment period and will pay Pell grant out of the 2010-2011 or 2011-2012, whichever award year provides the student with the most Pell eligibility. Students must have a valid FAFSA on file for the year used to determine Pell grant eligibility and meet all other federal aid eligibility criteria. If a student uses their first scheduled award (and successfully earns credit for all enrolled hours) and they enroll in a minimum of 6 credit hours for summer they can be eligible for a 2<sup>nd</sup> scheduled award. Students must have one hour of enrollment during the summer which would go into their second year. For example, Chicago State University defines its year as 24 credit hours; if the student receives a full-time award in fall 2010 and spring 2011 and enrolls in 6 credit hours or more in the summer they would receive Pell grant, for the summer payment period from the 2010-2011 or the 2011-2012 award year based on whichever will provide the largest scheduled award, providing they are otherwise eligible. Pell grant for a payment period may be combined using the first and second scheduled awards if the student is eligible. For the summer 2011, students will also need to meet applicable academic progression requirements for the 2010-2011 awards or they may be ineligible for the first scheduled award from the 2011-2012 year. For summer terms in all subsequent years, after 2011, the rules applied in summer 2011 will be applied using the correct aid year as determined by federal regulations.

#### **Academic year completion requirements:**

Annual grant limits are tied to completion of an academic year. Chicago State University uses 24 credit hours to define a financial aid academic year. For purposes of determining eligibility for a second scheduled Pell grant award, a student must first earn a minimum of 24 credit hours. Earned credit hours are defined as those hours for which a student receives a grade of A, B, C, D or P. Classes for which a student received a grade of W, WA, WN, WF, WP, F,I,X, will not be counted as earned credits under this policy.

If a student receives an "I" or an "X" in a class, or his/her instructor does not submit a passing grade by the end of the summer semester, and successful completion of that class(s) is necessary in order to maintain eligibility for Year-Round Pell, then a student's Year-Round Pell will be reversed at the end of the summer semester. In order to have Year-Round Pell funds re-issued, a student must take all steps necessary to have an "I" or an "X" changed to a passing grade, and/or have a missing grade submitted by the instructor(s). Passing and/or previously missing grades must be posted to a student's academic transcript by the Office of the Registrar by September 15, 2011. There can be no extension of this deadline date.

### **Special circumstances consideration:**

Financial Aid Advisors determine if a student was unable to complete the hours of the first academic year due to "circumstances beyond the student's control". All determination must be documented and made on a student by student basis.

May include, but are not limited to:

- Student withdrawing from classes due to illness.
- Student cannot register because class(s) is full or cancelled.

Special Circumstances beyond a student's control does not include:

- Withdrawing to avoid a particular grade.
- Failure to register for necessary class that is offered during the term to avoid a particular instructor.

### **Transfer students:**

If a student received 100% of a first scheduled Pell grant award at a previous institution, Chicago State University will assume the student completed a full academic year for the summer 2010 semester.

If a student received less than 100% of a first scheduled Pell grant award at a previous institution, Chicago State University will assume the student completed the same ratio of academic year as Pell grant received. For example, if a student received 75% of first scheduled Pell grant at a prior institution, we would assume student complete 18 credits toward academic year (75% x 24) credit hours in Chicago State University's federal financial aid academic year.

For summer 2011, transfer student will be required to provide the Office of Student Financial Aid with an official academic transcript from their previous college/university if they want to be considered for a second scheduled award of Pell.