

**CHICAGO STATE UNIVERSITY  
FEDERAL STAFFORD LOAN REQUEST FORM**

**LOAN PERIOD: SPRING 2010**

**This Federal Stafford Loan Request Form may not be used by students enrolled in the College of Pharmacy.**

*Submit this signed and dated form to the Office of Student Financial Aid. All items must be completed. Please allow 3-4 weeks for processing. Allow 4-6 weeks if submitted during between 12/15/2009 and 01/31/2010. A faxed copy will be accepted at 773-995-3574. A scanned copy will be accepted by e-mail at [csu-finaid@csu.edu](mailto:csu-finaid@csu.edu)*

Name \_\_\_\_\_ SS# \_\_\_\_\_ Date-of-birth \_\_\_\_\_

The address, telephone number and driver's license number (if you have one) that is on file in the Office of Records and Registration will be used to complete the certification of loan eligibility that will be provided to your lender. If your address and/or telephone number and/or driver's license number is/are not up-to-date please contact the Office of Records and Registration (Room 128 of the Cook Administration Building) and **update your information before submitting this form.**

**YOU MUST BE ENROLLED AT LEAST ON A HALF-TIME BASIS EACH SEMESTER IN ORDER TO BE ELIGIBLE FOR A FEDERAL STAFFORD LOAN**

- enrollment for 6 hours is half-time for Undergraduate, Certification, Certificate & 2<sup>nd</sup> Bachelor students -
- enrollment for 5 hours is half-time for Masters & Doctorate students -

Course of Study:  Undergraduate  Master's/Doctorate  Certification/Certificate  2<sup>nd</sup> Bachelors

Requested loan amount: Subsidized Stafford \$ \_\_\_\_\_ or  Maximum Eligibility  
Unsubsidized Stafford \$ \_\_\_\_\_ or  Maximum Eligibility

**Dependent Students Please Note:** If your request Unsubsidized Stafford you will be processed for up to an additional \$1,000 in conjunction with your standard Stafford eligibility if you have remaining need in your budget. If you would like to receive more than the \$1,000, and you have eligibility, you must first provide us with a denial letter from a lender of a Federal Parent PLUS Loan for the parent(s) whose information you included on your FAFSA. See the Apply for Loans web page for further information.

To which lender should we submit this loan request? \_\_\_\_\_ Lender Code \_\_\_\_\_

See our Choosing a Lender web page for more information. **You must enter a lender name and lender code. If you do not do so this Federal Stafford Loan Request Form will be incomplete and will not be processed.**

If you would like to continue using the lender you most recently used for a Federal Stafford Loan while attending CSU please write the word "same" in the "To which lender should we submit this loan request?" line above.

Guarantee Agency preference: \_\_\_\_\_ (Fill this in only if you would like to use a guarantee agency other than the guarantee agency of choice for your chosen Preferred Lender or if you have chosen a lender other than one of the Preferred Lenders. If you have chosen a lender other than one of the Preferred Lenders, and do not indicate a guarantee agency preference, one will be chosen for you.)

**All borrowers (both first-time and continuing) must complete a Debt Management Loan Counseling Session (a/k/a/ Entrance Interview) before his/her loan will be processed if they have not completed such a session since June 30, 2007. This session must be completed on-line. Go to the main CSU web site at [www.csu.edu](http://www.csu.edu). Click on "Financial Aid" and then the "Loan Counseling" tab. Complete "Federal Stafford Loan Entrance Counseling".**

Federal Stafford Loans (both Subsidized and Unsubsidized) will be disbursed in two installments. The first disbursement, from lenders, is scheduled to take place approximately one week prior to the beginning of the Spring semester. The second disbursement, from lenders, will take place on March 23, 2010, the mid-point of the Spring semester.

**FIRST-TIME BORROWERS PLEASE NOTE: THE FIRST INSTALLMENT OF YOUR LOAN(S) WILL NOT BE DISBURSED BY YOUR LENDER UNTIL 30 DAYS AFTER THE SEMESTER BEGINS, I.E., FEBRUARY 19, 2010.**

By completing this application, you are authorizing us to receive your loan proceeds electronically, and acknowledging that you have read, understand and agree to comply with the terms as set forth in the "SPRING 2010 FEDERAL STAFFORD LOAN FACT SHEET and FEDERAL LOAN REQUEST FORM", which you may review on, and download from, the Financial Aid section of the CSU web site.

Signature \_\_\_\_\_ Date \_\_\_\_\_

===== **DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY** NSLDS

Grade \_\_\_\_\_ Grad. Date \_\_\_\_\_ Dep Ind DM Completed? Yes No Sub \_\_\_\_\_

Approved: Subsidized \$ \_\_\_\_\_ Unsubsidized \$ \_\_\_\_\_ Unsub \_\_\_\_\_

Budget \_\_\_\_\_ EFC \_\_\_\_\_ Aid \_\_\_\_\_ FAA \_\_\_\_\_ Date \_\_\_\_\_