

# Chicago State University Faculty Senate

## Meeting Minutes

November 10, 2020

Present: Pat Steinhaus (President), Valerie Goss (Vice-President), Sarah Buck (Recording Secretary), Gabrielle Toth (Corresponding Secretary), Eddy Gaytan, William Jason Raynovich, Ahmed Abu Fayyad, Alesia Richardson, Asmamaw Yimer, Azungwe Kwembe, Byung-in Seo, Chyrese Wolf, Dan Hrozenick, Joanna Kolendo, Johng Chern, Jubilee Dickson, Judith Birgen, Kristy Mardis, Michael McNicholas, Olanipekun Laosebikan, Pancho McFarland, Walid Al-Ghoul, Rae Montague, Robert Richter, Rosalind Fielder, Rupa Potti, Sarah Austin, Soo Kang, Zafar Bokhari, Yakubu Ubangiji, Yashika Watkins

Guests: Provost Leslie Roundtree, Nancy Grim, Andrea Welch, Lillian Kay Dawson

- A. Call to order 12:32
- B. Approval of October Minutes 12:30-12:35
  - a. McNicholas moved to approve, Gaytan seconded
  - b. Motion carries unanimously
- C. Provost's Report to the Faculty Senate 12:35-1:05
  - a. **Commencement:** virtual commencement for December. Likely to be the last December ceremony. This one is opened to spring and summer graduates given lack of May ceremony. Faculty needed to participate in a tribute. Come to campus Nov. 18-19 9-4 to be recorded giving a 15-30 sec congratulations to your graduates (in JCC). You can wear your graduation attire or business dress. A notice will be sent for faculty to sign up. Mayor Lightfoot is commencement speaker. Nominations being solicited for student speaker. Submit ideas to Dr. Terry.
  - b. **Partnering with UNCF on Student Success Strategy:** CSU is involved in a survey/assessment component. Faculty may receive an email with an assessment to get a sense of the campus; please complete it. Allows us to hire a student success director to assist in the Provost office (paid for by a grant). Two year process (in assessment phase now). Faculty volunteers needed across university for a related committee. If you are interested, send information to Provost Roundtree or Dave Kannis.
  - c. **Strategic Planning:** a town hall on SP is being planned in next few weeks to kick off SP initiative. Process is underway.
  - d. **Program Review and Assessment:** Program review is a major part of SP. Have over 20 programs on Academic Effectiveness and Performance Review. Need to reassess alignment of the degree programs. Looking at low enrollment and where we should be building our programs given current trends. Committee activated for Program Elimination (bylaws state 9 members needed: 2 appointed by UPI Exec Board, 7 elected from Senate). Need to start in January. Programs need to go through Program Review before Program Elimination.
  - e. Regarding PME, implementation of university SP triggers unit (college and program) strategic plans
- D. Report from IBHE Faculty Representative Dan Hrozencik 1:05-1:15
  - a. Governor has begun process of strategic plan (SP) for State of IL

- b. Exec Director of IBHE looking for input on development of Higher Ed portion of SP. Email input to Dan: why is having a SP for higher education for IL important for you? What do you hope it accomplishes? What questions do you think the SP needs to answer? What does success in Higher Ed system look like 5-10 years from now? What would it take to close equity gaps in higher education attainment? These questions will be emailed by Pat to entire faculty. Need information by November 19.
  - c. Failure of Fair Tax will impact Higher Ed as much of this money had been earmarked for Higher Ed
- E. Report from Enrollment Management/Andrea Welch 1:15 – 1:25
- a. A strategic EM plan has been developed: undergraduate recruitment, technology advancement
  - b. How can EM support recruitment efforts for programs? Recruitment strategy a target of EM
  - c. Enrollment trend for spring: we are ahead in applications by ~100 for FTFT Freshmen. Have extended admissions to 40; anticipating 22. Transfer student population is trending down, although these tend to trend later in their processing.
  - d. Virtual open house November 12 6-8, November 14 10-12. 160 attendees total for the events registered.
  - e. November 18 at 12 pm workshop with AmeriCorp.
  - f. Resources for DACA students? Discuss with Director of Financial Aid. There is money in the Foundation for these students, including RISE students.
  - g. Re-connecting with CPS principals and Community College partners. If you have a contact you would like her to reach out to, email Dr. Welch.
  - h. Partnership with universities in Africa for College of Business? Coordinate with J. Lee in International Studies and Dr. Potluri in Graduate Studies. Note that the current environment for international students is complicated due to Covid. Perhaps CSU can put together an MOU with these universities so it is clear what students can expect.
  - i. Is AmeriCorp available for students currently enrolled at CSU? CSU employs AmeriCorp through Student Affairs, and our students are recruited for the program. Dean Motley or Christopher Cook would be the contact.
  - j. Do we recruit through Catholic schools? Currently, EM is looking beyond CPS and Chicago community colleges to include private, charters, etc. Specialists in the office of EM have assigned territories to reach out to re-establish partnerships and provide consistency.
  - k. How does CSU compare to other institutions for spring enrollment? Others are trending down for FTFT freshmen (we are trending slightly up).
  - l. Note that online graduate programs seem to be trending up.

F. Standing Committee Reports

1) Executive Committee  
Updates

1: 25-1:30

- Sent out a survey after last month's meeting about spring break. Results were disseminated
- Exec Committee and Chair of Shared Governance Committee in discussion with President and Provost. On December 1, there is a meeting scheduled around the issue of Shared Governance that takes place during Senate meeting. Future meetings will ensue.

- Faculty vote on bylaws amendment is delayed regarding technology issues and confirmation of Unit A faculty
- In communication with IT for updating Faculty Senate (FS) webpage. If you have suggestions for this page, please email Pat. Need recent photos and FS minutes from 2016-2018
- Appointing an ad-hoc Research Committee. If you are interested in joining this committee, let Pat know
- CSU FS is only Senate in State that does not have a support person to assist in administrative duties
- Help wanted: faculty needed for Faculty Excellence Committee and for a Search Committee to replace Exec Director of Board Relations

Proposed action on Exceptions Bylaws on Committee Chairperson

- Tabled. Will be sent to Rules and Operations committee

Proposed action on Exception for UCCC Chairperson

- Tabled. Will be sent to Rules and Operations committee

Proposed action on HLC Syllabus

- To be in effect for spring 2021
- Birgen moved to accept HLC syllabus, McNicholas seconded
- Birgen made friendly amendment to approve the syllabus for the duration of the COVID-19 pandemic, indicating its temporary fixture. The other changes indicated below are not temporary.
- How does this differ from current version? Information referring to COVID and remote learning, KUVRR information updated, updated statement from Abilities Office. Information on COVID is temporary; would not need another vote to approve if/when circumstances change
- Note that syllabus template is a minimum. Colleges/programs can add information
- Motion carries with 1 abstention

- 2) Academic Affairs Committee- Sarah Buck 1:30-1:32
  - a. The committee met last month to discuss the issue of spring break. The committee voted to keep spring break on the calendar for a variety of issues, including mental health. This recommendation was sent forward to administration.
  
- 3) Board of Athletic Advisor Committee- Michael McNicholas 1:32-1:34
  - a. Did not meet since they were finalizing competition plan
  - b. Changes to athletics, including the compliance officer
  - c. New members added to the committee
  
- 4) Buildings and Grounds Committee- Michael McNicholas 1:34-1:36
  - a. Discussed baseball field: updates? None so far
  - b. Childcare Facility due to break ground in late spring and open in fall of 2021
  - c. Estimate on swimming pool in JDC?
  - d. Looking at how to re-establish CSU as a “Tree Campus”.
  
- 5) Curriculum Coordinating Committee-Kristy Mardis 1:36-1:38
  - a. No meeting in November, but will meet first Thursday in December

- b. Vacancies on the committee have been filled
  - c. Graduate School voting today to separate the curriculum process from the UCCC
- 6) Library Committee-Joanna Kolendo 1:38-1:40
- a. Met last month; 7 members
  - b. Working on ways to promote the library and establish relationship with the Dean
  - c. Meetings on third Thursdays at 3pm
- 7) Rules and Operations Committee- William Jason Raynovich 1:40-1:44
- a. Senate vote on ROC membership
    - i. Raynovich proposes Judy Birgen and Yakubu Ubangiji; McNicholas seconded
    - ii. Motion carries unanimously
  - b. Committee will be taking up action items now that committee is full. Will discuss how voting should be done in upcoming sessions of FS for duration of COVID
- 8) Shared Governance- Tonya Hall 1:44-1:46
- a. The Shared Governance Committee formally voted to support and engage in the planning for discussion around shared governance at the December Faculty Senate meeting. The committee is completing the revisions of the Bylaws and will soon vote virtually.
- 9) Social Committee – 1:46-1:48
- a. No report
- 10) Technology Committee- Soo Kang 1:48-1:52
- a. Report on survey and proposal to accept the report
    - i. Most of the concerns have been addressed aside from the research process and the need for basic Moodle training for student.
    - ii. Suggesting mandated Moodle and CSU website training for incoming students. Provost concerned about leverage for the mandate: are there consequences if students do not complete it? Pat will join this committee in a meeting with the Provost (and possibly Patrice Boyles) to discuss the need for student training
  - b. Goss moved to accept the Technology report as submitted, Wolf seconded
  - c. Motion carries unanimously
- G. Report from UPI- Rosalind Fielder 1:52-155
- a. Union monthly membership 11/19 12:30-2
  - b. Acknowledgement of the passing of Eric Shen, long term treasurer
- H. New Business or Old Business 1:55-1:57
- a. Did not discuss
- I. Senator Comments/Speeches 1:57-2:00
- a. Did not discuss
- J. Adjournment 2:01