

Transfer Admission CHECKLIST ✓

Now that you have been accepted to Chicago State University:

- If you have a disability please contact the **Abilities Office**, Cordell Reed Student Union, room 190. <http://www.csu.edu/abilities/>
- You must submit **immunization records** to the Wellness Center, Cook Administration Building, room 131. (Applicable if born on or after January 1, 1957) Immunization form at [Student Immunization Record](#) (PDF) form enclosed
- Transfers students, you must take your **assessment (placement) exam(s)** as soon as possible, if required. Please read carefully the information from the Office of Examinations, website <http://www.csu.edu/examinations/> Cook Administration Building, room 200.
- You are **required** to complete the online "Sexual Assault Prevention Program". Failure to complete this program will result in a registration block on your student record. You will not be allowed to register for classes, request transcripts, or view grades on CSU X-Press. Go to: <http://www.csu.edu/dosa>
- Have you applied for **financial aid**? **If no**, apply on-line at www.FAFSA.ed.gov or contact Office of Student Financial Aid, Cook Administration Building, room 207 or see your school counselor. **If yes**, go to the Office of Student Financial Aid and submit required documentation. **Check the e-mail address you used on the FAFSA application for financial aid updates and log on to www.csu.edu and click on <https://ssb7.csu.edu/> for CSU X-PRESS.**
- Students can view transfer credit details on CSU X-PRESS. Please refer to the "**CAPP**" (Curriculum Advising Program Planning) instructions at <http://www.csu.edu/provost/PDF/capp.pdf>
- Transfer students, have you seen your **academic advisor** from your major department? **If no**, go to the website and see contact information <http://www.csu.edu/advising/index.htm>

- If you would like to view the **Class Schedule Bulletin**, go to www.csu.edu, and click on A-Z, go to Course bulletin for the term you are entering. (**Fall** available after **April 15**, **Spring** available after **November 15**, and **Summer** available after **March 15**)
- Do you have questions about your **mandatory health insurance**? **If so**, contact the Office of Student Health Insurance, at <http://www.csu.edu/dosa/HealthInsurance/> Cordell Reed Student Union, room 247.
- If you are interested in on-campus housing, contact the Residence Hall management at 773-995-4543. <http://www.csu.edu/residentlife/>
- Have you registered to vote? If no, please visit our website at www.csu.edu and click on **Exercise Your Right to Vote** (optional)

After you enroll for classes:

- Obtain your ID card in the William Science Center room 117.
- You will receive your CSU e-mail address in the mail.

\$ STUDENT BILLING \$

In lieu of a paper billing statement, Chicago State University (CSU) students are sent **E-Bills**. An e-mail notice is provided to inform you that your statement is available and ready for payment. **You will not receive a paper copy of your statement.** It is your responsibility to make this statement available to your parents or other individuals who will be assisting you with your payment. Tuition and fees payments can be made online. By MasterCard, American Express, Visa and Discover. Payments can also be made in the University Cashier's Office. Questions about making payments should be directed to the Cashier's Office at (773)995-2029.