

Chicago State University Center for Teaching and Research Excellence  
Open Access Publishing Fund - Summary and Criteria

The Chicago State University (CSU) Center for Teaching and Research Excellence (CTRE) Open Access Publishing Fund seeks to advance the use of open access as a means of distributing the research and creative work of the CSU community by providing financial support to cover the fees charged for open access publication.

Requirements

Since the CTRE has limited financial support for this fund, the following criteria have been created to allow as many eligible individuals to participate in open access publishing as possible. Please read the funding criteria carefully. If you have any questions, contact the Director of the Center for Teaching and Research Excellence ([ctre@csu.edu](mailto:ctre@csu.edu) or 773-995-2501).

Author Eligibility Criteria

The CTRE's Open Access publishing grants are available to faculty, including non-tenure track faculty and department chairs. Only one author per article may apply. Author may apply for funding once each fiscal year (July to June).

Journal Selection Criteria

Before applying for funding, please select an open access journal and publisher with a trustworthy reputation. Open access journals and publishers with poor scholarly merit (sometimes referred to as "predatory publishers") abound and it is important that you do not tarnish your scholarly reputation by inadvertently publishing in such a journal (see Scholarly Open Access: Critical analysis of scholarly open-access publishing at <http://scholarlyoa.com/> for further discussion). The Scholarly Communication Steering Committee (Dr. Fatemeh Asadi, Professor Charlene Snelling, Director Michael Sukowski) of CSU is ready to assist you to find and select a publisher.

The following resources are consulted by the CTRE Research Excellence Committee Reviewers and the CSU Open Access Steering Committee when determining the awarding of funding. You may find these resources helpful in selecting a journal and publisher. The journal and/or publisher you select should be:

- Members of the [Open Access Scholarly Publishers Association \(OASPA\)](#)
- Listed in the [Directory of Open Access Journals](#) (these journals allow authors to retain distribution rights)
- Published by an entity that has established a scholarly reputation (see Scholarly Open Access: Critical analysis of scholarly open-access publishing [criteria for determining whether or not a publisher is predatory](#)).

Funding will also be provided to articles accepted for publishing in hybrid journals, as long as the author(s) is/are allowed to retain distribution rights. (Hybrid journals are subscription journals that allow authors to make their article open access upon payment of a fee.)

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Review Process

Disbursement is determined on a first come, first served basis, and is dependent upon confirmation that the journal publisher is non-predatory. If it is established that the journal publisher is a predatory publisher, the CTRE Research Excellence Review Committee and the University Library reserve the right to refuse the funding request. In cases where the scholarly merit of the journal and/or publisher cannot be clearly established, the reviewers will defer to the lead author's department to make the final decision.

Fee Eligibility

Only those fees associated with open access publishing are eligible for support. Costs for reprints, color illustration fees, non-open access page charges, administrative charges and other fees are not supported. Articles whose underlying research was funded by grants that allow funds to be used for open access fees are not eligible for funding.

Maximum Support Limits

In order to include as many authors as possible while covering typical costs, the following limits apply to support awards for each author:

- For fully open access journals and hybrid journals, \$2000 per article and per fiscal year (July - June)
- The CTRE encourages faculty to check the availability of departmental funding as part of a cost-sharing model as well to support publishing of their research work. This will stretch the budget of the CTRE to support more authors and facilitate more articles published via open access.

Deposit in the CSU Open Access Depository

Acceptance of open access grants requires submission of the supported article to the CSU Open Access Depository and/or University Archives. Questions about the CSU Open Access Depository, including details about the depository submission process, can be emailed to Dr. Fatemeh Asadi ([fasadi@csu.edu](mailto:fasadi@csu.edu)).

*Adapted from Northern Illinois University, University Libraries  
(<http://www.ulib.niu.edu/find/OpenAccessPublishing.cfm>) for Chicago State University  
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