

"I don't need a friend who changes when I change and nods when I nod; my shadow does that much better."

-Plutarch

Upcoming Events

1/6

Online Certification Training (OCT) Begins
8 weeks / Online
[Click here to register](#)

1/14

Faculty Resource Network (FRN)
Information Session with James Kowalski
12:30-1:30 / LIB 318

See page 6 for more!

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Online Teaching and Learning at CSU

It is an exciting time to be a part of online learning at Chicago State University.

On January 6, a new section of **Online Certification Training (OCT)** will begin. The course will run for eight weeks and cover the following topics:

- What is Online Teaching
- Best Practices in Online Teaching
- Copyright, Fair Use, and the TEACH Act
- ADA Web Accessibility
- Instructional Design Basics
- Building Course Content
- Instructor Resources

The course will be completely online, and facilitated by Rochelle Johnson, Program



Specialist in the CTRE. If you'd like to register for the January 6 section of OCT, [click here](#).

On February 3, the CTRE will also begin offering **Online Teaching Excellence: Pedagogy and Andragogy**, a new online faculty development opportunity. This course is available to faculty who have already completed OCT, but would like a more in-depth experience in applying teaching theory to online education. It

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Publish and Flourish Workshop

Next month, join the CTRE for the next in its "Writing for Success" series of workshops with:

*Publish and Flourish:
Become a Prolific Scholar*

with Dr. Tara Gray

Friday, February 7, 2014

10:00-3:00 / LIB 301

As she describes this workshop on her website, www.taragrays.com:

"Many scholars are educated as writers at the School of Hard Knocks, but it's not the only school, or even the best. Much is known about how to become

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At Your Fingertips: News from LIS



By Prof. Joanna Kolendo

New Library Guides

The Chicago State University librarians create guides to assist faculty and students in locating research information on specific topics. Here are a just a few of the newest guides:

Country Information Resources

<http://csu.libguides.com/countryinformationresources>

A broad range of sources for **country information** are available in the Library's collections. Many of these materials are located in the Reference collection on the second floor. Other sources are available virtually through the library's online reference collections. Additional materials may be located in the Main Stacks. The guide is organized into the following sub-topic areas: **Business and Economic Information, Government and Politics, International Data, Other Information, and Cite Sources**. It provides access to a wide variety of information, including but not limited to the following: business, climate, culture, demographics, economy, foreign investment, foreign relations, geography, government, history, industry, political leadership, political system, social conditions, and trade.

Data Sources: Sources on the Web

<http://csu.libguides.com/webdatasources>

A variety of sources of statistical and other types of data are available online through government agencies and departments, inter-governmental organizations, and non-governmental organizations. This guide includes data sources related to **Business & Economics, Criminal Jus-**

tice, Education, Health, Political Science, and other subjects. Additional data sources for current topics as well as new topics will be added as they are identified.

Data Sources: Print and Online Library Resources

<http://csu.libguides.com/librarydatasources>

A broad range of sources of statistical information and other types of data are available in the Library's collections. Many of these materials are located in the Reference collections on the second floor. Other sources are available virtually through the library's online reference collection. Additional materials may be located in the Main Stacks. Currently, this guide includes data sources relevant to **Business & Economics, Criminal Justice, Education, Health Sciences, Political Science, and International Relations**. There are also a variety of sources for **Population and Demographic** data. Additional data sources for current topics as well as new topics will be added as they are identified.

Faculty should feel free to include a link to the guide in their **spring course** Moodle site and/or syllabus if they will be requiring students to obtain country-related information for course assignments. For more information on how to include these guides as well as library resources in Moodle pages and Syllabi please look at the **Syllabus Basics Guide** (link below).

Syllabus Basics: Including Library Resources in Moodle/Syllabi

<http://csu.libguides.com/syllabusbasics>

Explains the structure of permanent library links. Also provides instructions on how to form off-campus links to EBSCO, ProQuest, and Wiley resources.

If you have any questions, please contact the Reference Department, <http://csu.libanswers.com/>

Spring Library Instruction

It is not too early to begin scheduling **library instruction** sessions (also known as bibliographic instruction or BI) for your students. The Library's instruction programs improve the ability of students to make effective use of

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Publish and Flourish Workshop

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more prolific—and any scholar can. Even when you can't work harder, there are important ways to work smarter. Previous participants who took these steps increased their productivity by a factor of three.”

Over the course of her workshop, Dr. Gray will cover the following topics:

- Managing time
- The writing process
- Revision
- Getting help
- Polish and publish

Participants bring a rough draft of their own writing and learn a technique for getting



Publish & Flourish

meaningful feedback from others. Writing teams are established so that writers can give and receive ongoing feedback. The workshop helps scholars flourish; the writing teams help build a community of scholars.

This workshop is open to the CSU community, and will include a complimentary membership in the Text and Academic Authors

Association (TAA).

You can learn more about TAA and its wealth of resources at www.taaonline.net.

Lunch will be included for attendees who register in advance. If you would like to register for this workshop, contact James Kowalski at jkowalsk@csu.edu or 773-995-2498.

Online Teaching and Learning at CSU

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will span eight weeks, and be facilitated by James Kowalski. To register for Online Teaching Excellence, [click here](#).

Finally, CSU recently upgraded its version of Moodle to 2.5.3, putting it on the cutting edge of LMS technology. Among the new features included with this version is the ability to use [Open Badges](#), as well as increased functionality of existing activities, such as quizzes, assignments, and workshops. For those concerned about having to learn a new system, never fear—if you are comfortable with the previous version of Moodle, you'll feel right at home. You can read more about all the new features in Moodle 2.5 by [clicking here](#).

At Your Fingertips: New from LIS (cont.)

(Continued from page 2)

the library collections, services, and staff, and include instruction in the use of online electronic resources (e.g., article databases, library reference resources, library research and course guides, RefWorks, etc.) as well as traditional print materials.

Instruction sessions are provided Monday through Saturday, including weekday evenings. Sessions should be scheduled at least **2 weeks in advance**. The ideal time for an instruction session is 2 to 3 weeks before the related class assignment is due. Faculty should submit their requests using the **online instruc-**

tion request system, located at:

http://csu.libcal.com/booking/librar_yinstruction

Faculty will receive an immediate response **via email** that their request is under review by the library instruction coordinator. Meanwhile,

the time they requested is reserved on the instruction calendar. Once an instruction request has been approved, **confirmation** will be sent **via email**. Faculty are advised to wait for that confirmation before notifying their students about the date of an instruction session in the library.

Questions regarding library instruction or the online request system should be directed to the Reference Department, located on the second floor of the library. We can be reached by phone at [773-995-2235](tel:773-995-2235). Please direct email related to library instruction to: instructionrequest@csu.edu

Research Guide @ Your Fingertips

An Introduction to Two LibGuides

By Dr. Fatemeh Asadi

This month's column will introduce two LibGuides: [LBST 4900: Liberal Studies Capstone](#) and [Management 3020: Organizational Behavior](#), created by Prof. Rosalind Fielder, the Chicago State University Library Reference and Instruction Librarian.

[LBST 4900: Liberal Studies Capstone](#)

This guide was prepared for students enrolled in **Liberal Studies 4900**. The Chicago State University Library has a variety of resources that are useful for research in a broad range of academic subjects. The resources listed in the guide are representative not exhaustive. You may also find the following library guide [Student Information about the Library and Research](#) very useful.

To access this LibGuide:

- 1) Go to the CSU Library website at library.csu.edu and click on "Research/Subject Guides"
- 2) Click on LibGuides@csu.edu
- 3) On the alphabetic list of the LibGuides click on [Course Guides](#)
- 4) Click on [LBST 4900: Liberal Studies Capstone](#)

This LibGuide contains the following 7 pages:

[Page 1: Home](#)

An overview of this course guide, and highlights 50 related guides:

[Page 2: Topic Searching](#)

Includes: overview of keywords/key concepts; keyword search rules, including Boolean Search Operators; search tips regarding phrase search and truncation; class exercises.

[Page 3: Online Reference Resources](#)

Highlights two CSU Library major online reference collections, [Credo Reference Search](#), [Credo Reference Books by Subject](#), and [Gale Virtual Reference Library \(GVRL\)](#); [Encyclopedia Britannica](#), and [Oxford English Dictionary](#).

[Page 4: Article Databases](#)

Highlights three primary ways to access library databases:

- [Databases A-Z](#)



- [Databases by Subject](#)
- [Electronic Journals A-Z](#)

Introduces two multidisciplinary databases: [Academic Search Complete \(EBSCO\)](#), [JSTOR](#), nine discipline-specific databases: [Business Databases](#), [Criminal Justice](#), [Education](#), [English & Literature](#), [Health Sciences](#), [History](#), [Political Science](#), [Psychology](#), [Sociology](#), two issue-oriented article databases [Issues & Controversies](#), and [Opposing Viewpoints in Context](#), and give an explanation on how to access CSU Library databases off-campus.

[Page 5: Library Catalogs](#)

Describes how to search [CSU library catalog](#), and [I-Share Catalog](#); a [List of I-Share Libraries](#); and how to open an [I-Share User Account](#).

[Page 6: Online Data Sources](#)

This page [Data Sources: Sources on the Web](#) has been introduced on the September 2013 issue of CTRE Connections.

[Page 7: Cite Sources](#)

Includes information about APA, MLA and Chicago/Turabian citation styles.

[Management 3020: Organizational Behavior](#)

This guide was prepared for students enrolled in **Management 3020**. The Chicago State University Library has a variety of resources that are useful for research

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Research Guide @ Your Fingertips (cont.)

An Introduction to Two LibGuides

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related to business administration, including management. The resources listed in the guide are representative not exhaustive. You may also find the following library guide [Student Information about the Library and Research](#) very useful.



To access this LibGuide:

- 1) Go to the CSU Library website at library.csu.edu and click on "Research/Subject Guides"
- 2) Click on LibGuides@csu.edu
- 3) On the alphabetic list of the LibGuides click on [Course Guides](#)
- 4) Click on [Management 3020: Organizational Behavior](#)

This LibGuide contains the following 6 pages:

Page 1: Home

An overview of this course guide, and highlights the following related guides:

- [Business & Economic Data Sources on the Web](#) by Rosalind Fielder
- [Library Business & Economic Data Sources](#) by Rosalind Fielder
- [Library International Data Sources](#) by Rosalind Fielder
- [Management 3020: Organizational Behavior](#) by Rosalind Fielder
- [Management 4850 52: International Business](#) by Rosalind Fielder

Page 2: Topic Searching

Includes: overview of keywords/key concepts; keyword search rules, including Boolean Search Operators; search tips regarding phrase search and truncation; class exercises.

Page 3: Article Databases

Highlights three primary ways to access library databases:

- [Databases A-Z](#)
- [Databases by Subject](#)
- [Electronic Journals A-Z](#)

Introduces three business databases: [Business Source Elite \(EBSCO\)](#), [Datamonitor Company Profiles, EBSCO](#), [Regional Business News \(EBSCO\)](#), four databases related to organizational behavior: [Business Source Elite \(EBSCO\)](#), [PsycARTICLES](#), [PsycINFO](#), [SocIndex with Full Text \(EBSCO\)](#), four multidisciplinary databases: [Academic Search Complete \(EBSCO\)](#), [JSTOR](#), [LexisNexis Academic](#), [ProQuest Dissertations & Theses](#), and gives an explanation on how to access CSU Library databases off-campus.

Page 4: Library Catalogs

Describes how to search [CSU library catalog](#), and [I-Share Catalog](#); a [List of I-Share Libraries](#); and how to open an [I-Share User Account](#).

Page 5: Country Information Resources

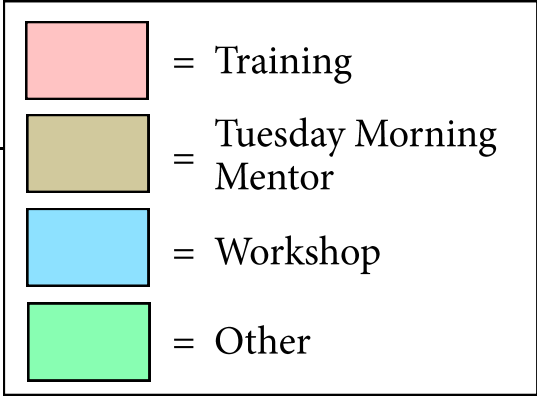
This page is linked to a separate LibGuide [Country Information Resources](#). The resources listed in this guide are a few examples of library online and print reference resources as well as Internet sources that provide information related to business activity, economic conditions, trade relations, and similar information for countries throughout the world. The guide will be introduced in the next CTRE Connections.

Page 6: Cite Sources

Includes information about APA, MLA, and Chicago/Turabian citation styles.



January 2014—CTRE Events

MON	TUES	WEDS	THURS	FRI
6 Online Certification Training (OCT) Begins 8 weeks / Online	7	Visit the CTRE website for information on more upcoming events at: www.csu.edu/ctre/moreevents.htm		
13	14 “Can Service Learning Work in My Discipline?” 10:30-11:30 / LIB 318 Faculty Resource Network (FRN) Info Session 12:30-1:30 / LIB 318	15	16 Faculty Resource Network (FRN) Info Session 10:30-11:30 / LIB 318	17
20	21 “How Can I Help Students Develop Critical Thinking Skills?” 10:30-11:30 / LIB 318 Faculty Resource Network (FRN) Info Session 12:30-1:30 / LIB 318	22	23 Faculty Resource Network (FRN) Info Session 10:30-11:30 / LIB 318	24
27	28 “How Can I Make Course Content More Accessible?” 10:30-11:30 / LIB 318	29		
3 Online Teaching Excellence: Pedagogy and Andragogy Begins 8 weeks / Online	4 “How Can I Make Activities More Inclusive?” 10:30-11:30 / LIB 318	5	6	7 “Publish and Flourish: Become a Prolific Scholar” with Dr. Tara Gray 10:00-3:00 / LIB 301