

SPRING 2012 CALENDAR • January 17 - May 18

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November 2011

November 14 – 30

Advance Spring 2012 Registration
See Quick View Chart (page 4, Spring 2012 Class Schedule Bulletin) for payment information

November 14 - 30

Advance Spring 2012 Intersession Registration

November 21

Start of Spring 2012 Student Health Insurance Waiver/Enrollment period

December 2011

December 1

First E-Bill posted for Spring 2012. Subsequent E-Bills will be sent monthly.

Check your CSU E-mail for notifications

December 1 - 14

Spring 2012 Intersession Registration period continues

December 1 – January 16

Spring 2012 Registration / Change of Program Period

Students may add/drop 16-week (regular) courses online during this period.

See Quick View Chart (page 4, Spring 2012 Class Schedule Bulletin) for payment information.

December 6 - 22

Book Vouchers available for Intersession course registrations

December 12

Last day to register for Spring 2012 Intersession Courses

December 13–January 12

Spring 2012 Intersession course period

Non-attendance withdrawals "WN" are due within two (2) days from the start of the intersession course.

Withdrawals for Intersession must be submitted within two (2) days from the start of the intersession course to receive 100% reversal of charges.

December 22

Last day to use book vouchers toward purchase of books for Spring 2012 Intersession courses

December 23 – 26 (F - M)

HOLIDAY - Christmas Holiday Observance - No Intersession classes

December 30-31 (F-S)

HOLIDAY - New Year's Day Observance – No Intersession classes

January 2012

January 1 – 2 (Su-M)

HOLIDAY - New Year's Day Observance – No Intersession classes

January 1 – 16

Spring 2012 Registration / Change of Program continues

Students may add/drop 16-week (regular) courses online during this period.

See Quick View Chart (page 4, Spring 2012 Class Schedule Bulletin) for payment information.

January 3 – 12

Spring 2012 Intersession period continues

January 9 – 13 (M-F)

Enrollment Related Services available in Jacoby Dickens Center 9am – 7pm

January 10 - 20

Spring 2012 Book Vouchers distribution period

January 12 (R)

Last day of Spring 2012 Intersession courses

January 16 (M)

HOLIDAY – Martin Luther King Jr.'s Birthday – No classes

January 17 (T)

Final grades due for Spring 2012 Intersession courses

January 17 (T)

All 16-week (regular) day/evening on-campus, extension, and online classes begin.

January 17-18 (T-W)

Enrollment Related Services available in Jacoby Dickens Center 9am – 7pm

January 17–18(T-W)

Late registration period (\$100.00 late fee charged); late change of program - (via CSU X-Press)

Any initial registrations processed January 17 or later will incur \$100 late registration fee.

January 18 (W)

Validation Deadline: Initial payment due for Spring 2012 registration being dropped /withdrawn for non-payment.

January 20 (F)

Non-payment drop/withdrawal date for students who have not made an initial payment.

January 20 (F)

Deadline for enrollment in or waiving out of mandatory student health insurance program

January 21 (S)

16-Week Saturday classes begin

January 23 (M)

Last day to be reinstated after administrative withdrawal (non-payment and/or academic department withdrawal)

Students will not be reinstated in closed courses.

January 23 (M)

Last day for faculty to submit non-attendance "WN" withdrawals to the Office of the Registrar for 16-week courses.

January 25 (W)

Deadline for 100% reversal of refundable fees and tuition upon complete withdrawal from all courses. SEE NOTE*

January 25 (W)

Deadline for partial reversal of refundable fees and tuition for formally reducing credit hour load below 15 semester hours for all courses. SEE NOTE*

January 25 (W)

Deadline to submit proof of required immunizations to Wellness/Health Center to avoid \$25 non-compliance fee.

*NOTE: Students will not be able to drop the last class online, resulting in a full withdrawal with zero (0) credit hours of enrollment. Students must submit a completed and approved withdrawal form to the Office of the Registrar (ADM 128) by 5pm, January 25, 2012. A withdrawal survey must also be completed.

SPRING 2012 CALENDAR (continued)

February 2012

February 9 (R)	Deadline to submit undergraduate and graduate graduation applications to academic advisors
February 10 (F)	Deadline to submit academic petitions for Fall 2011 term
February 13 – 18 (M - S)	Academic warning submission period
February 14 (T)	Deadline for 50% reversal of refundable fees and tuition upon withdrawal from ALL courses. NO REVERSAL OF CHARGES OR REFUND FOR REDUCTION IN CREDIT HOURS.
February 16 (R)	Deadline to submit approved undergraduate/graduate student graduation application to Evaluations office (ADM 128)
February 20 (M)	HOLIDAY – President's Day – No classes
February 28 (T)	Deadline to accept "offered loans" or submit request for loan revision to the Office of Financial Aid (ADM 207)

March 2012

March 12 – 18 (M-Su)	Spring Recess – No classes
March 19 – 24 (M - S)	Academic warning submission period
March 29 (R)	Final payment due for Spring 2012 registration. Business holds will be placed on all accounts with a remaining balance preventing future registration.

April 2012

April 2 – May 23	Advance Summer 2012 Registration
April 9 – 14 (M - S)	Academic warning submission period
April 16 (M)	Deadline to submit academic petition for extension of Incomplete Grade Contracts for "I" grades received for Fall 2011 term (undergraduate students)
April 16 (M)	Deadline to submit academic petition for extension of Incomplete Grade Contracts for "I" grades received for Spring 2011 or Summer 2011 terms (graduate students)
April 23 – August 8	Advance Fall 2012 Registration

May 2012

May 4 (F)	Last date to request withdrawal from one or more courses for Spring 2012 term. Completed and approved withdrawal forms must be received by Office of the Registrar, (ADM 128) by 5pm, May 4, 2012.
May 5 (S)	Last date of class before final exam period
May 7 – 12 (M - S)	Final examination period. See timetable in Spring 2012 Class Schedule Bulletin or at www.csu.edu/coursebulletin/spring2012quicklinks/
May 15 (T)	Faculty deadline to submit final grades for Spring 2012 term via CSU X-Press
May 15 (T)	Deadline to submit Incomplete Request & Contract forms for Spring 2012 term to Office of the Registrar (ADM 128)
May 15 (T)	Faculty deadline to submit change of grade forms to Office of the Registrar (ADM 128) for removal of Incomplete (I) grades received during Fall 2011 term for undergraduate students.
May 15 (T)	Faculty deadline to submit change of grade forms to Office of the Registrar (ADM 128) for removal of Incomplete (I) grades received during Spring 2011 or Summer 2011 terms for graduate students.
May 17 (R)	Spring 2012 Commencement Ceremony at 11am in the Jones Convocation Center
May 18 (F)	Spring 2012 term ends
After May 20	Spring 2012 grades available on CSU X-Press (www.csu.edu)
After May 25	Spring 2012 degree postings available on CSU X-Press (www.csu.edu)

M/Monday • T/Tuesday • W/Wednesday • R/Thursday • F/Friday • S/Saturday • Su/Sunday

Failure to read information listed in the Class Schedule Bulletin or on the University website does not excuse you from academic regulations.

Fees, dates and course information are subject to change.

The most current version of the Spring 2012 Academic Calendar will be posted to the www.csu.edu/coursebulletin/acadcalendar.htm