

The Profession

The registered health information administrator (RHIA) manages medical record/health information services, designs patient information systems, helps determine the flow of the medical information, what equipment will be purchased, and the staffing level necessary to provide the services required. The RHIA also plays an important role in quality improvement activities and contributes to the financial viability of an organization.

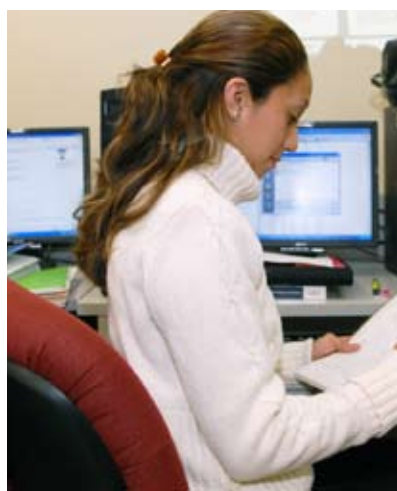
The overall employment outlook for an RHIA is excellent. As patient records evolve toward computerization, and as more entities such as third-party payers require sophisticated health data, registered health administrators benefit from a wide selection of jobs.

According to the Bureau of Labor Statistics, employment opportunities are expected to grow much faster than the average for all occupations for the next several years. More information about the field of health information management can be obtained from the website of the American Health Information Management Association at www.ahima.org.

Department of Health Information Administration

The Department of Health Information Administration (HIA) at Chicago State University offers a Bachelor of Science degree and a post-baccalaureate certificate program in health information administration for applicants with a bachelor's degree. The programs prepare graduates for employment as health information administrators in hospitals, clinics, health agencies, health information systems, medical research programs or other health-related organizations.

The Department of Health Information Administration functions within the philosophy of the university and accepts the central mission of the institution: to promote the educational achievement of undergraduates, and to prepare them for a life of work and participation in a democratic, urban, diverse and multicultural society. HIA faculty members believe that their overall contribution to the university's commitment to students and to society is through the preparation of graduates for a career in health information management.



ABOUT CSU



Benefit from our experience as educators

Founded in 1867 as a teacher training school, Chicago State University is the oldest public university in the Chicago metropolitan area.

Find what you're looking for at Chicago State

The university offers undergraduate and graduate degree programs in five colleges: health sciences, arts and sciences, business, education and pharmacy—as well as non-traditional and extension courses, an Honors College and one of the best graduate schools in the nation (Ranked by the U.S. News & World Report). The University offers two 15-week semesters (fall and spring) and summer session.

Learn from award-winning faculty

Eighty-seven percent of CSU faculty members hold a doctorate or equivalent terminal degree from some of the most renowned universities in the world. Our faculty-student ratio is 1:19, and only faculty, not teaching assistants, instruct our students.

Enjoy a naturally beautiful oasis in a world-class city

The University campus is nestled in 161 wooded acres adjacent to a residential community.

Chicago State attracts students from around the world

The University's outstanding academic programs attract a culturally diverse student body from the Chicago metropolitan area, the nation and the world. The University's residence life and dozens of student organizations offer a stimulating living-learning service experience that nurtures personal development and individual success.

Make an impact here—and abroad

Students benefit from internships and other beyond-the-classroom learning opportunities in metropolitan Chicago and around the world. These experiences expand career options and prepare our students for citizenship and leadership in a global community.

Your future begins now!

Chicago State University welcomes applications from prospective freshmen, transfer, international, non-traditional and professional students. For more information, contact:



CHICAGO STATE UNIVERSITY

College of Health Sciences

Department of Health Information Administration

9501 South King Drive, BHS 610

Chicago, IL 60628-1596

Office: (773) 995-2552

www.csu.edu/collegeofhealthsciences/

HealthInformationAdministration/index.html

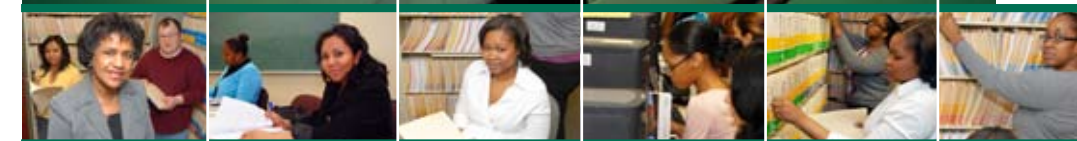
CHICAGO STATE UNIVERSITY

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Department of Health Information Administration Bachelor of Science Degree

Admission

Entering freshmen and transfer students must meet the general admission requirements of the university and successfully complete the required university examinations and courses in English, mathematics and reading. The mathematics examination might be waived for students who have completed college algebra and a basic course in statistics at an accredited institution. The department will accept only prerequisite courses and courses in the major in which students have earned a grade of C or higher.

Admission to the professional program is based on the following requirements and acceptance by the department admissions committee. All students must complete the prerequisites specified in the current curriculum pattern, with a grade of C or higher, and have a GPA of 2.5 or better (on a 4.0 scale).

To be considered for admission into the BS program, the following documents must be submitted directly to the department:

- A completed application form;
- An essay explaining the motivation for pursuing health information administration and intended career goals;
- Three recommendations completed on the College of Health Sciences forms;
- A personal interview

Applications and supporting documents should be received in the Department of Health Information Administration by March 31 to be considered for fall admission to the professional program. Applicants will be advised by mail of their admission status by or before June 15. If all openings are not filled, applications will continue to be accepted until July 15.

Program of Study

The baccalaureate degree curriculum is divided into the pre-professional phase of the program (freshman and sophomore years) and the professional phase (junior and senior years). A total of 125 credits is required for the Bachelor of Science degree.

The pre-professional curriculum includes completion of the university's general education requirements, the basic science courses and prerequisites for professional course work. This course of study provides students with the broad-based knowledge needed for the two-year professional curriculum.

The department offers a flexible curriculum for registered health information technicians (RHITs) who desire to become registered health information administrators (RHIA). Additionally, these students have the opportunity to take competency examinations to meet requirements of some courses in the first year of the professional phase.

Pre-Professional Phase

Fall Semester-Year 1

ENG 1270	Composition I	3 hrs	
BIOL 1080	Biological Science Survey II	3 hrs	
Math 1200	College Algebra	3 hrs	
Elective	Foreign Language I	3 hrs	
CMAT 2030	Basic Speech Communication	3 hrs	Total: 15 hrs

Spring Semester

ENG 1280	Composition II	3 hrs	
PSYC 1100	Introduction to Psychology	3 hrs	
MATH 1600	Basic Probability & Statistics	3 hrs	
Elective	Foreign Language 2 (same)	3 hrs	
Elective	Physical Science	3 hrs	Total: 15 hrs

Fall Semester-Year 2

ZOOL 2050	Human Functional Anatomy	4 hrs	
HSC 1104	Medical Terminology	3 hrs	
HSC 1150	Intro to Health Professions	3 hrs	
Elective	Humanities (fine arts)	3 hrs	
PHIL 1020	Intro to Logic (or)		
PHIL 1030	Critical Thinking	3 hrs	Total: 16 hrs

Spring Semester

ENG 2790	Business Writing	3 hrs	
PSLY 2040	Human Physiology	4 hrs	
HIA 1000	Intro to Computing for HIA	3 hrs	
SOC 1250	Diversity in US Society	3 hrs	
HSC 3321	Service Learning in Health	3 hrs	Total: 16 hrs

Professional Phase

Fall Semester-Year 3

HIA 3011	Acute Care Health Info Syst.	4 hrs	
HIA 3300	Clinical Medicine I	4 hrs	
HIA 3400	Computers in Health Care	3 hrs	
HIA 3500	Health Care Statistics	3 hrs	
HIA 3810	Health Info Management I	3 hrs	Total: 17 hrs

Spring Semester

HIA 3100	Alt. Health Care Delivery Syst.	3 hrs	
HIA 3200	Intro ICD-9-CM Coding	4 hrs	
HIA 3600	Legal Aspects & Ethics in HIA	3 hrs	
HIA 3700	Clinical Medicine II	4 hrs	
HIA 3910	Technical PPE (optional)	3 hrs	Total: 14 or 17 hrs

Summer Semester

HIA 3910	Technical PPE	3 hrs	Total: 3 hrs
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Fall Semester-Year 4

HIA 3900	Ambulatory Coding	4 hrs	
HIA 4010	Health Info Management I	4 hrs	
HIA 4020	Health Care Finance	2 hrs	
HIA 4100	Education and Training	2 hrs	
HIA 4500	Health Care Quality Mgmt	3 hrs	Total: 15 hrs

Spring Semester

HIA 4200	Research in Health Care & HIM	3 hrs	
HIA 4300	Health Info Stds, Reg & Reimb.	3 hrs	
HIA 4400	Health Care Org. Info Systems	3 hrs	
HIA 4600	Management PPE	3 hrs	
HIA 4700	RHIA Exam Prep	2 hrs	Total: 14 hrs

Total hrs 125 hrs

Laboratory Components

The professional curriculum encompasses medical science, technology and management. Many of the professional courses have a laboratory component that allows students to practice technical activities using current health related and general office software in a dedicated, up-to-date computer laboratory.

Professional Practice Experience

Students complete two professional practice experiences (PPE) of 160 hours each. Juniors may elect to complete their PPE as a directed practice one day a week during spring semester, or during a one-month block during the summer following the junior year. The senior PPE is scheduled for one month during the spring semester of the senior year. Students are responsible for liability insurance. In addition, they are responsible for expenses connected to the PPE, such as transportation and meals.

Comprehensive Examinations

Students are required to score at least 75% on each comprehensive examination to qualify for graduation. The junior year comprehensive examination consists of 100 questions and is administered at the end of the school year. Students are allowed to take a second examination if they score less than 75%. The senior year comprehensive examination consists of 160 questions and is administered at the end of the last required course. Students who fail to score at least 75% are allowed to sit for the examination one additional time.

Accreditation / Professional Certification

The health information administration program at Chicago State University is fully accredited by the Commission on Accreditation for Health Informatics and Information Management Education of the American Health Information Management Association (AHIMA) located at 233 N. Michigan Ave., Suite 2150; Chicago, IL 60601-5800. The AHIMA telephone number is (312) 233-1100.

Graduates of the HIA program are eligible to sit for the national certification examination administered by the Commission on Certification of AHIMA. After successful completion of this exam, an individual becomes a registered health information administrator (RHIA).

