

Looking for a part-time JOB?

Come to the Career Development Center for:

- Individual job referrals
- Resume writing help
- Resources to help you improve your job search skills

Job Location Development

WHAT SHOULD I DO?

- Be a **CSU** student, registered for at least six credit hours
- Register in the Center and submit a resume
(if you don't have a resume, we will help you write one)
- When you see a position on the job board or in the job book that you're interested in, meet with the **JLD Coordinator** to discuss your qualifications and to get more information about the job
- Check the board and books weekly to see the new positions available
- Let us know if:
 - You get a job
 - Your class schedule changes
 - Your address or phone number changes
 - You leave your job
 - Your pay rate or hours change
- Please respond **PROMPTLY** if we call you. You may lose an opportunity because of delayed response

CONTACT:
Abdul Mahdi
JLD Coordinator
Career Development Center
Chicago State University

9501 S. King Drive—SUB 180
Chicago, IL 60628
Phone: (773) 995-2327
FAX: (773) 995-2329
Email: www.csu.edu

CHICAGO STATE UNIVERSITY

"Meeting your Career Service and Employment Needs"