

## FIRST YEAR EXPERIENCE ADVISEMENT CHECKLIST

**Student's Name:** \_\_\_\_\_

**ID #:** \_\_\_\_\_

**Advisor's Name:** \_\_\_\_\_

**Student's First Term** \_\_\_\_\_

The following checklist highlights specific topics of potential discussion items between the student listed above and his/her advisor.

- Discussed & signed the Academic Advising Agreement Date\_\_\_\_\_
  
- Demonstrated registration and other features in Cougar Connect
  - 1) \_\_\_\_\_ Date\_\_\_\_\_ 3) \_\_\_\_\_ Date\_\_\_\_\_
  - 2) \_\_\_\_\_ Date\_\_\_\_\_ 4) \_\_\_\_\_ Date\_\_\_\_\_
  
- Reviewed General Education requirements Date\_\_\_\_\_
  
- Discussed career goals (possible careers/majors/minors, limitations, etc.)
  - 1) \_\_\_\_\_ Date\_\_\_\_\_ 3) \_\_\_\_\_ Date\_\_\_\_\_
  - 2) \_\_\_\_\_ Date\_\_\_\_\_ 4) \_\_\_\_\_ Date\_\_\_\_\_
  
- Reviewed major/minor requirements for the following programs of interest:
  - 1) \_\_\_\_\_ Date\_\_\_\_\_ 3) \_\_\_\_\_ Date\_\_\_\_\_
  - 2) \_\_\_\_\_ Date\_\_\_\_\_ 4) \_\_\_\_\_ Date\_\_\_\_\_
  
- Discussed campus resources, such as:
  - Career Services Date\_\_\_\_\_ Tutoring Date\_\_\_\_\_
  - Counseling Date\_\_\_\_\_ Writing Center Date\_\_\_\_\_
  - Financial Aid Date\_\_\_\_\_ Others: \_\_\_\_\_ Date\_\_\_\_\_
  
- Suggested student complete a Career Assessment (SIGI) Date\_\_\_\_\_
  - Reviewed SIGI Results Date\_\_\_\_\_
  
- Explained process to declare a major/minor Date\_\_\_\_\_
  
- Reviewed academic policies/procedures such as:
  - Academic Warnings, Probation, Dismissal Policy Date\_\_\_\_\_
  - SAP, Completion Rate Date\_\_\_\_\_
  - Petitions Date\_\_\_\_\_
  - Others \_\_\_\_\_ Date\_\_\_\_\_
  
- Reviewed results from the College Student Inventory Date:\_\_\_\_\_
  - Referrals made:
    - 1) \_\_\_\_\_ Date\_\_\_\_\_ 3) \_\_\_\_\_ Date\_\_\_\_\_
    - 2) \_\_\_\_\_ Date\_\_\_\_\_ 4) \_\_\_\_\_ Date\_\_\_\_\_