

DEPARTMENT OF MUSIC

CHICAGO STATE UNIVERSITY

**STUDENT
HANDBOOK**

Academic Year 2008-2009

TABLE OF CONTENTS

- 1.0 UNIVERSITY VISION AND MISSION STATEMENT
- 2.0 DEPARTMENT VISION AND MISSION STATEMENT
- 3.0 GENERAL INFORMATION
- 4.0 REGISTRATION AND ADVISING PROCEDURES
- 5.0 DEPARTMENT OF MUSIC PROGRAMS OF STUDY
- 6.0 MUSIC PERFORMANCE

1.0 – UNIVERSITY VISION AND MISSION STATEMENT

University Vision Statement

Chicago State University is a comprehensive, metropolitan, communitary committed to its evolution as a center of academic excellence and a doctoral granting institution. The University is dedicated to maintaining a culturally diverse community of scholars engaged in the collaborative creation and dissemination of knowledge. Placing its students first, CSU prepares its graduates to meet the challenges of the emerging global community.

By the year 2010:

- All faculty and students will be actively engaged in research, scholarship and creative expression.
- The university community will measure its success by what its students learn or the educational value it adds to the lives of its students.
- The university will be fiscally credible, responsible in all its operations, expand its revenue sources and enhance its endowment.
- The university will maintain and expand its physical facilities and infrastructure as well as technologies to support its teaching, learning and research goals.
- The university will actively engage its internal community and external constituencies in its economic development interests and community engagement projects.
- The university will use its athletic program as a means of achieving greater visibility and a positive image as well as enhancing recruitment and fundraising initiatives.
- The university's academic programs will emphasize majors in business, healthcare, education, scientific and technological areas while continuing to provide strong and rigorous programs in the liberal arts, humanities and the social sciences.
- All members of the university community will adhere to the CSU community Code of Excellence.
- The university will provide a strong cultural and intellectual climate and will enhance the quality of student life through an array of activities.
- The University will expand strategies for recruiting, retaining and advancing highly qualified faculty, students, staff, administrators and alumni in order to achieve its mission.

University Mission Statement

Chicago State University, a public, comprehensive, urban institution of higher learning located on the south side of Chicago, strives for excellence in teaching, research, creative expression and community service. The mission of the university is to: 1) provide access to higher education for residents of the region, the state and beyond, with an emphasis on meeting the educational needs, undergraduate through doctoral levels, of promising graduates from outstanding secondary schools as well as educating students where academic and personal growth may have been inhibited by lack of economic, social, or educational opportunity; and 2) produce graduates who are responsible, discerning, and informed global citizens with a commitment to lifelong-learning and service.

To accomplish its mission, the university is committed to:

- recruiting, retaining and graduating a culturally and economically diverse student body including undergraduate, masters and doctoral-level students;
- employing a dedicated, caring and culturally diverse faculty whose teaching is informed by research and embodies engaging learning experiences that enable students to flourish academically and personally;
- offering curricula that address major dimensions of the arts, humanities, and encourage the development of communication skills and critical thinking as well as cultural and social awareness;
- providing students in liberal arts and professional programs with broad knowledge, university-level competencies and specialized courses that are intellectually challenging and academically rigorous;
- fostering a collaborative and intellectually stimulating community that promotes academic freedom, mutual respect and integrity for its graduate and undergraduate students, faculty and staff; and
- working in partnership with local organizations and agencies active in the region and assisting in the development of socially economically viable and sustainable communities.

2.0 – DEPARTMENT VISION AND MISSION STATEMENT

Department of Music Vision Statement

The Department of Music continues to be a leader in the performing arts at Chicago State University, providing a musical education grounded in experiential, historical, and cultural contexts. Established undergraduate programs in music education, music performance, as well as a minor in music, reflect the Chicago musical environment from which the department draws its strength. In turn, the department provides a significant contribution of active professional musicians and educators. To improve the educational opportunities of its students, significant changes in curriculum, faculty, equipment, and facilities will continue to be made in accordance with guidelines established by the National Association of Schools of Music. Additionally, changes in curriculum are evaluated for their effectiveness through ongoing assessment, supported by the vision of the University. The assessment process includes student evaluation, beginning with initial auditions, continuing with regular evaluation throughout student matriculation, and culminating in exit proficiency examinations.

The Department of Music maintains a strong commitment to strengthening its cooperative links with the local community of musicians and music educators, while expanding its vision of a curriculum with a strong multicultural base, reflecting an increasingly diverse student body in the University as a whole. The department will recruit an expanded student body, which reflects the high quality of music programs at the high school (secondary) and community college levels in its geographic base. This will coordinate with improved marketing and recruitment efforts at the University, providing recognition for the high level of quality already evident in the faculty and emphasizing improvement in programs and facilities. Furthermore, the Department of Music, in providing arts education as part of a comprehensive general education, will continue to promote the University's tradition of a strong liberal arts education.

Department of Music Mission Statement

The mission of the Department of Music is firmly rooted in the belief that music is an innate artistic expression of all humanity. The goals of the Department are accomplished in three ways: 1) the development of musical performers, 2) the training of music educators, and 3) the offering of general music instruction to the University at large.

The Department of Music is committed to:

- educating a culturally and economically diverse student body, with sensitivity to the musical backgrounds of all students;
- training highly-skilled and gifted instrumental, vocal, and jazz musicians for careers in musical performance;
- training music educators at the primary and secondary levels;
- providing continuing education for teaching professionals seeking to satisfy certification requirements;
- preparing students for music studies at the graduate level;

- providing all undergraduates the opportunity to experience music through performance and academic study;
- serving the community as a resource in the discipline of music;
- forming partnerships with musical organizations in the community; and
- enhancing the position of Chicago State University in music research and performance.

3.0 – GENERAL INFORMATION

3.1 College of Arts of Sciences

Dean, College of Arts and Sciences	Rachel Lindsey	ext. 3788	HWH 330
Associate Dean, College of Arts and Sciences	Victor Sorell	ext. 3788	HWH 330
College Administrative Assistant	Rochelle Green	ext. 3788	HWH 330
College Office Support Associate	Angela Harris	ext. 2106	HWH 330

3.2 Department of Music

Department Chair	Mark Smith	ext. 2155	HWH 331
Department Office Support Associate	DoLisha Miller	ext. 2155	HWH 331
Student Advisor	William Raynovich	ext. 2107	HWH 331
Piano Accompaniment	Mark Sudeith	ext. 3567	HWH 118
Music Librarian	Kathleen Haefliger	ext. 2277	AL 316
Recital Schedule Coordinator	Steve Butters	ext. 2081	HWH 331

3.3 Where to Find:

Band Room	HWH 104
Choir Room	HWH 107
Instrument Locker Rental	HWH 331
Music Computer Lab	HWH 103
Music History Classroom	HWH 105
Music Lecture Hall	HWH 100
Music Library	Academic Library – 3 rd Floor West
Music Listening Room #1 (Group Viewing)	Academic Library - 322
Music Listening Room #2	Academic Library - 323
Music Theory Classroom	HWH 103
Percussion Practice Rooms	HWH 109, 115
Piano Lab	HWH 106
Piano Practice Rooms (General)	HWH 111, 112, 113, 114, 122, 123, 124, 125

Piano Practice Rooms (Piano Majors)	HWH 126, 127
Practice Room Keys	HWH 331
Recital Hall	Breakey Theater, Douglas Hall 102
Recital Programs	HWH 331
Room Reservation	HWH 331

3.4 Department of Music Faculty and Staff		room	phone ext.	email
Steve Butters	Percussion	HWH 109	2180	steveb89@sbcglobal.net
Donn DeSanto	Bass	HWH 104	2155	bassdude1@comcast.net
Jukube Felton	Piano, Jazz Piano, Elem. Ed.	HWH 331	2155	cooby412@sbcglobal.net
Jane L. Florine	Music History, World Music	HWH 232	2119	janelflorine@yahoo.com
Dave Gessner	Piano, Jazz Piano	HWH 119	2155	af00078@sbcglobal.net
Kathleen Haefliger	Music Librarian	AL 316	2277	khaeflig@csu.edu
James Hendricks	Piano, Jazz Piano	HWH 117	3811	jphendricks@hotmail.com
Tyrone Hines	Brass Instruments	HWH 331	2155	hity20@aol.com
Evan Kuchar	Music Theory	HWH 331	2155	evan.kuchar@gmail.com
Ben LeClair	Voice, Opera Workshop	HWH 128	2155	leclair_ban@yahoo.com
Michael Manson	Bass	HWH 104	2155	n/a
Todd Matthews	Violin, Viola, String Method	HWH 331	2155	metag@attglobal.net
Felton Offard	Guitar, Jazz Studies	HWH 128	2146	offard@yahoo.com
William Raynovich	Music Theory, Composition	HWH 235	2107	raynovich@ameritech.net
Blanche Schulz	Voice, Voice Class, Diction	HWH 120	2145	bschulz@csu.edu
Mark Smith	Percussion, Steel Band, Chair	HWH 331	2155	msmith23@csu.edu
Mark Sudeith	Piano, Piano Accompaniment	HWH 118	3567	msudeith@csu.edu
Roxanne Stevenson	Band, Secondary Ed.	HWH 116	4459	rstevens@csu.edu
Pharez Whitted	Jazz Band, Studies, Trumpet	HWH 120	4416	pwhitted@csu.edu
Deborah Williams	Choir, Voice, Diction	HWH 121	2120	dwilli27@csu.edu
William Wilson	Choir	HWH 331	2155	n/a

4.0 – REGISTRATION AND ADVISING PROCEDURES

4.1 Admission to Music Study: Undergraduate Freshman and Transfer Students

In addition to completing all admission requirements of the University, students who expect to major in music must pass a performance audition and take a placement examination in music theory. Students who expect to complete the minor in music studies must complete a placement examination in music theory. A performance audition is required if applied music study is desired.

4.2 Provisional or Probationary Acceptance Status

Students who do not meet minimum entrance standards may be accepted on a provisional status if written theory skills are weak. They must complete MUS 111, Intro to Music Theory, with a grade of B or better to continue as a music major.

Students who have placed into MUSM 111 Music Theory I, and do not complete the course with a grade of C or better, will be required to complete or retake MUS 111, Intro to Music Theory. Students who do not successfully complete MUSM 111, Music Theory I, after attempting the course two times, will be prohibited from continuing as a music major, and required to complete a change of major.

Students who do not meet performance expectations at the point of audition, but who show promise of developing satisfactory skills, are accepted on a probationary status for two semesters of applied study as a music major. At the second semester jury the faculty jury committee recommends full status for continued study or change of major.

4.3 Academic Advising

Dr. William Raynovich serves as our academic advisor.

Information concerning advising is posted on the department announcement boards. Develop the habit of checking all bulletin boards for announcements regularly. The advisor will assist with program and career planning, scheduling, and registration. The advisor will post advising office hours, which will vary each semester, or advising times may be scheduled by appointment. Careful program planning in advance will eliminate most scheduling problems, and will facilitate a timely completion of your degree program. Know the requirements in your degree program. Keep a file of grade reports, program sheets, long-range plans, and other pertinent degree information. Check with your advisor or the department chair before dropping a class, adding a class, or changing your major so that you have a clear picture of your alternatives and the possible results of your action.

**EACH STUDENT IS ULTIMATELY RESPONSIBLE FOR KNOWING
AND MEETING ALL GRADUATION REQUIREMENTS.**

4.4 Seeking Help From Your Instructors

The music faculty is here to help you develop to your fullest potential. Regular attendance at classes and lessons, and consistent preparation is required for successful completion of your music requirements. If you are having a problem in a class, let the instructor know immediately so that s/he can suggest ways of remediating the situation.

4.5 Personal Counseling

The University Counseling Office has an excellent staff trained to help you with personal problems or problems of adjustment to college life. Do not hesitate to call upon this office for any type of assistance you may need. Telephone: 995-2383

4.6 Grade Appeals

If you feel that you have been graded unfairly, FIRST CONSULT WITH YOUR INSTRUCTOR. If, after this consultation, you still believe you have been judged unfairly, contact the department chair.

4.7 Absence Policy

If a student is going to miss a class, it is her/his responsibility to discuss the situation with the appropriate faculty member in advance and in accordance with that faculty member's guidelines for class attendance. If documentation of the reason or reasons for an absence is desired by the faculty member, the student should be informed by the faculty member what would suffice for that purpose e.g., medical documentation, proof of court appearance, etc. Depending upon the faculty member's class attendance policy, the reasons for the absence, and the student's prior record of class attendance, the faculty member may or may not grant the request to make up work that has been missed.

4.7 Important steps to take along the way to a bachelor's degree

Every Semester: It is your responsibility to be sure that you are properly registered for your courses and your ensembles. You must be registered for every ensemble in which you are participating. Check your registration printout carefully and ask your advisor to help with any discrepancies noted. If you drop a class, discuss it first with your advisor and notify your instructor. No one but you can officially withdraw from a class, and if you don't withdraw from a class that you are no longer attending, your grade will be an F. Be sure to keep a portfolio/file of all important paperwork regarding your progress toward the degree and check with your advisor to be certain that you have copies of everything you need in your file.

End of First Year: Discuss your progress with your principal applied instructor and ask for an evaluation of your performance level in relation to your program requirements and long range career goals.

College of Education Applications: For students completing the Bachelor of Music Education, it is important to remember that you are required admission into the College

of Education prior to registration for your final 20 credit hours or professional education courses and student teaching. College of Education application deadlines are:

	Advance registration	Regular Registration
For Fall enrollment and registration	March 1	June 1
For Spring enrollment and registration	October 1	December 1
For Summer enrollment and registration	March 1	March 1

Remember that you must successfully pass the State of Illinois Test of Basic Skills and attach a copy of your score report to your application.

Remember that you must also successfully pass the State of Illinois Music Subject Test for Student Teaching registration eligibility.

Finally, you must successfully pass the State of Illinois Assessment of Professional Teaching to receive your final grade for student teaching and become eligible for graduation.

For information regarding State of Illinois certification tests visit:

<http://www.icts.nesinc.com/>

Graduation Applications:

Application for graduation should be made during your last semester of enrollment. Forms can be obtained from the Registrar's Office. The application form must be reviewed and signed by both your academic advisor and the department chair. Application deadlines are:

For December graduation	October 1
For May graduation	February 1

5.0 – MUSIC DEPARTMENT DEGREE PROGRAMS

The Department of Music has two undergraduate degree options: The Bachelor of Music and the Bachelor of Music Education.

5.1 – Bachelor of Music: General Requirements

All performance majors are required a minimum of 4 semesters of applied lessons at the 100 level as well as the 200 level (4+4). Successful completion of the upper level applied proficiency examination is required before registration for 200 level applied lessons. The student must notify the instructor of her/his intent to complete the proficiency examination during her/his jury examination.

All performance majors will be required to pass proficiency examinations in theory, aural skills, piano, and the applied major area before graduation.

All performance majors must perform a junior and senior recital. The junior recital (MUSM 280) must be a minimum of 25 minutes of music. The senior recital (MUSM 380) must be a minimum of 45 minutes of music. Four weeks before each recital, the student must successfully complete a recital hearing for a minimum of three music faculty.

The department will not accept D transfer credit in the major. (Achievement of a C or better grade in core major courses completed at Chicago State University is required.)

During enrollment in the university, all music majors are required to register and participate in either the university concert or jazz band if an instrumental major, or the university chorus if a voice major, during the Fall and Spring semesters. All students registered for applied lessons must participate in the appropriate ensemble.

During full-time enrollment in the university, all music majors are required to register for MUSM 180 – Performance Class. This zero credit course is pass /fail. Successful completion requires attendance at a minimum of 10 on-campus music recitals, concerts, or master classes. Students may substitute a maximum of two off-campus events with appropriate documentation.

Completion of 120 semester hours of work including:

General Education – 36 hours:

- 6 hours in composition;
- 6 hours of a foreign language;
- 9 hours in math, biology and physical sciences (including one critical thinking course),
- 9 hours in the social sciences, and
- 6 hours in the humanities (including MUSM 228-World Music Cultures);

Music Specialization – 67 hours:

16 hours in music theory, aural and keyboard skills

9 hours in music history and literature

11 hours in orchestration, form and analysis, counterpoint, and conducting

3 hours in pedagogy (chosen from area of applied concentration)

8 hours in applied lessons at the 100 level (4 semesters)

8 hours in applied lessons at the 200 level (4 semesters)

8 hours in large ensemble (8 semesters)

4 hours in small ensemble (4 semesters)

Music Electives – 17 hours:

17 hours in music electives selected with the approval of the departmental advisor

BACHELOR OF MUSIC 2006-2008 Catalog

Fall Year 1

MUSM	180	Performance Class	0
MUSM	111	Music Theory I	2
MUSM	115	Aural/Key Skills I	2
MUSE	_____	Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
ENG	127	Composition I	3
General Education Elective			3
<u>General Education Elective</u>			<u>3</u>
16 hrs			

Spring Year 1

MUSM	180	Performance Class	0
MUSM	112	Music Theory II	2
MUSM	116	Aural/Key Skills II	2
MUSE	_____	Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
ENG	128	Composition II	3
General Education Elective			3
<u>General Education Elective</u>			<u>3</u>
16 hrs			

Fall Year 2

MUSM	180	Performance Class	0
MUSM	113	Music Theory III	2
MUSM	117	Aural/Key Skills III	2
MUSE	_____	Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
MUSM	315	Mus Hist & Lit I	3
General Education Elective			3
<u>Music Elective</u>			<u>3</u>
16 hrs			

Spring Year 2

MUSM	180	Performance Class	0
MUSM	114	Music Theory IV	2
MUSM	118	Aural/Key Skills IV	2
MUSE	_____	Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
MUSM	316	Mus Hist & Lit II	3
General Education Elective			3
<u>Music Elective</u>			<u>3</u>
16 hrs			

Fall Year 3

MUSM	180	Performance Class	0
MUSM	317	Mus Hist & Lit III	3
MUSM	314	Orchestration	3
MUSE	_____	Large Ensemble	1
MUSA	<u>2 x x</u>	Applied Lesson	2
MUSE	_____	Small Ensemble	1
General Education Elective			3
<u>Music Elective</u>			<u>3</u>
16 hrs			

Spring Year 3

MUSM	180	Performance Class	0
MUSM	310	Form & Analysis	3
MUSM	340	Conducting	2
MUSE	_____	Large Ensemble	1
MUSA	<u>2 x x</u>	Applied Lesson	2
MUSM	280	Junior Recital	0
MUSE	_____	Small Ensemble	1
General Education Elective			3
<u>Music Elective</u>			<u>3</u>
14hrs			

Fall Year 4

MUSM	180	Performance Class	0
MUSE	_____	Large Ensemble	1
MUSA	<u>2 x x</u>	Applied Lesson	2
MUSE	_____	Small Ensemble	1
MUSM	_____	Pedagogy	3
General Education Elective			3
<u>Music Elective</u>			<u>3</u>
13 hrs			

Spring Year 4

MUSM	180	Performance Class	0
MUSM	311	Counterpoint	3
MUSE	_____	Large Ensemble	1
MUSA	<u>2 x x</u>	Applied Lesson	2
MUSM	380	Senior Recital	0
MUSE	_____	Small Ensemble	1
MUSM	228	World Music	3
<u>Music Elective</u>			<u>3</u>
13 hrs			

5.2 – Bachelor of Music Education: General Requirements

Admission to the College of Education is required prior to registration in any professional education courses other than ELCF 152 and 200; Psyc 206; and Sp Ed 301.

A grade of C or above is required in all general education, professional education and music courses, either as transfer credit or completed at Chicago State University. A grade of B or above is required in student teaching.

A maximum of nine hours of professional education course taken at a junior or community college can be transferred into the program.

Professional education courses completed more than five years before admission to the College of Education, either as transfer credit or at Chicago State University, will not be accepted.

A minimum cumulative grade point average of 2.5 in all program course work, either as transfer credit or completed at Chicago State University, is required for admission to the College of Education.

Courses taken at Chicago State University that are required in a teacher education program may be repeated no more than twice. The highest grade will be included in calculating the grade point average. Students who do not earn an acceptable grade in a required course after three attempts will be dropped from the program.

All music education majors will be required to pass proficiency examinations in theory, aural skills, piano, and the applied major senior recital before student teaching.

Admission to the College of Education requires successful completion of the Illinois Test of Basic Skills (English, Math, Reading). Enrollment in Student Teaching (MUSM 376) requires successful completion of the Music Certification Subject Test (K-12). The final grade for Student Teaching requires successful completion of the Illinois Assessment of Professional Teaching (K-12).

All music education majors must perform a senior recital. The senior recital (MUSM 380) must be a minimum of 25 minutes of music. Four weeks before each recital, the student must successfully complete a recital hearing for a minimum of three music faculty.

During enrollment in the university, all music education majors are required to register and participate in either the university concert band if an instrumental major, or the university chorus if a voice major, during the Fall and Spring semesters. All students registered for applied lessons must participate in the appropriate ensemble.

During full-time enrollment in the university, all music majors are required to register for MUSM 180 – Performance Class. This zero credit course is pass /fail. Successful completion requires attendance at a minimum of 10 on-campus music recitals, concerts, or master classes. Students may substitute a maximum of two off-campus events with appropriate documentation.

Completion of 134 semester hours of work including:

General Education – 36 hours:

6 hours in composition;	6
6 hours of a foreign language;	6
Math 140	3
Biology 107 or 108 (with lab)	3
Physical Science 108	3
Psychology 141	3
Psychology 204	3
History 131 or Political Science 101	3
CMAT 113 (Speech)	3
Humanity Elective (from diversity list)	3

Music Specialization – 67 hours:

16 hours in music theory, aural and keyboard skills
12 hours in music history and literature and world music cultures
5 hours in orchestration and conducting
8 hours in instrument method courses
4 hours in choral and jazz methods
12 hours in applied lessons at the 100 level (4 semesters)
8 hours in large ensemble (8 semesters)
2 hours in small ensemble (4 semesters)

Professional Education – 31 hours / 135 field hours:

ELCF 152 Intro to teaching	2 / 10 field
ELCF 200 History/Philosophy of Education	3 / 10 field
PSYC 206 Educational Psychology	3 / 10 field
Sp Ed 301 Psychology of Exceptional Children	3 / 15 field
~~~~ the following courses require admission to the College of Education ~~~~	
Sp Ed 303 Teach Students w/Exceptional Needs	2 / 15 field
ELCF 353 Principles of Secondary Education	2 / 25 field
READ 306 Content Reading for Mid/Sec Schools	2
MUSM 361 Teach Music in Elementary Schools	3 / 25 field
MUSM 363/364 Teach Instr/Vocal Mus in Sec Sch	3 / 25 field
MUSM 092 Certification Test Review	1
CAS 363 Classroom Management	1
MUSM 376 Student Teaching K-12	6

## BACHELOR OF MUSIC EDUCATION 2006-2008 Catalog

### Fall Year 1

MUSM	180	Performance Class	0
MUSM	111	Music Theory I	2
MUSM	115	Aural/Key Skills I	2
MUSE		Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
ENG	127	Composition I	3
ELCF	152	Intro to Teaching	2/f10
PSYC	141	Intro to Psychology	3

15 hrs / 10 field hours

### Fall Year 2

MUSM	180	Performance Class	0
MUSM	113	Music Theory III	2
MUSM	117	Aural/Key Skills III	2
MUSM		Instrument Methods*	2
MUSE		Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
MUSM	315	Mus Hist & Lit I	3
<u>General Education Elective</u>			<u>3</u>

15 hrs

### Fall Year 3

MUSM	180	Performance Class	0
MUSM		Instrument Methods*	2
MUSM	206	Choral Methods	2
MUSM	317	Mus Hist & Lit III	3
MUSE		Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
ELCF	200	Hist/Phil of Education	3/10
<u>General Education Elective</u>			<u>3</u>

16 hrs / 10 field hours

### Fall Year 4

MUSM	180	Performance Class	0
MUSE		Large Ensemble	1
MUSM	314	Orchestration	3
MUSM	380	Senior Recital	0
MUSE		Small Ensemble	1
<u>General Education Elective</u>			<u>3</u>
Read	306	Cont Reading Mid Sch ^{COE}	2
ELCF	353	Principles of Sec Ed ^{COE}	2/25

12 hrs / 25 field hours

### Fall Year 5

MUSM	180	Performance Class	0
MUSE		Large Ensemble	0
MUSM	092	Cert Test Review ^{COE}	1
MUSM	363/363	Teach Mus Sec Sch ^{COE}	3/25
<u>General Education Elective</u>			<u>3</u>
<u>General Education Elective</u>			<u>3</u>
Sp Ed	303	Teach Stud Excpt Need ^{COE}	2/15

12 hrs / 40 field hours

### Spring Year 1

MUSM	180	Performance Class	0
MUSM	112	Music Theory II	2
MUSM	116	Aural/Key Skills II	2
MUSE		Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
ENG	128	Composition II	3
PSYC	204	Psyc for Child & Adol	3
<u>General Education Elective</u>			<u>3</u>

16 hrs

### Spring Year 2

MUSM	1800	Performance Class	0
MUSM	1114	Music Theory IV	2
MUSM	1118	Aural/Key Skills IV	2
MUSM		Instrument Methods*	2
MUSE		Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
MUSM	316	Mus Hist & Lit II	3
<u>General Education Elective</u>			<u>3</u>

15 hrs

### Spring Year 3

~~~ Apply to College of Education ~~~			
MUSM	180	Performance Class	0
MUSM		Instrument Methods*	2
MUSM	207	Jazz Methods	2
MUSE		Large Ensemble	1
MUSA	<u>1 x x</u>	Applied Lesson	2
PSYC	206	Educational Psych	3/10
Sp Ed	301	Psyc for Except Children	3/15

13hrs / 15 field hours

Spring Year 4

MUSM	180	Performance Class	0
MUSM	340	Conducting	2
MUSM	361	Teach Mus Elem Sch ^{COE}	3/25
MUSE		Large Ensemble	1
MUSE		Small Ensemble	1
MUSM	228	World Music	3
<u>General Education Elective</u>			<u>3</u>

13 hrs / 25 field hours

Spring Year 5

CAS	363	Classroom Mgmt Sem ^{COE}	1
MUSM	376	Student Teaching ^{COE}	6

7hrs

* = Woodwind, Brass, Strings & Percussion
Instrument courses

^{COE} = course requires admission to College of
Education

6.0 – MUSIC PERFORMANCE

6.1 Applied Music Lessons

Music majors, minors, and non-majors have the opportunity to study with specialists in all band instruments, guitar, piano, organ, and voice. Lessons are given in group and individual settings depending on the performance level of the students enrolled and the recommendation of the applied instructor through an audition. All students who register for applied lessons must also concurrently enroll in an ensemble. All students who register for applied lessons must perform on at least one student recital to become eligible for a grade of “A” in applied study.

B.M. piano majors may substitute four semesters of MUS 182 – Piano Accompaniment for large or small ensemble experience.

B.M.Ed. piano majors may substitute two semesters of MUS 182 – Piano Accompaniment for large or small ensemble experience.

Most applied lessons are offered on an “arranged time” basis with the instructor. Students are expected to contact the department office and provide both telephone and email contact information. The assigned instructor will then contact you to arrange a lesson time. Failure to contact the office may result in forfeiting the privilege of applied study that semester. Missing lessons without prior notification and lack of consistent progress may also result in the forfeiture of the privilege of applied study. Lessons missed by the applied faculty will be made up at the mutual convenience of the pupil and the teacher.

6.2 Jury Examinations

The jury examination is the final examination in applied study. The faculty of the performance area evaluates student performances: Voice, Keyboard, Strings, Woodwinds, Brass, and Percussion. Each performance area notifies the students as to the jury requirements and provides students with a jury schedule. Jury examinations will be held each semester during the examination week. Upper level applied proficiency examinations to progress to the 200 level upper division status will be administered during applied juries. The student must notify the instructor of her/his intent to complete the proficiency examination during the jury.

6.3 Practice Room Use

Harold Washington Hall practice rooms are open Monday through Saturday from 7:00am until 10:00pm. Practice rooms are available on a first come-first served basis with the exception of rooms for piano and percussion majors, which are kept locked. Keys for these rooms may be checked out through the department secretary in room 331. A cash deposit of \$5 will be refunded when the key is returned. Failure to return a practice room key at the close of the Spring semester will result in grades and registration encumbrances. Consideration of the rights of fellow music students dictates practice room etiquette. No smoking, eating, or drinking is permitted in the practice rooms. It is the responsibility of each student to leave the practice room in good condition, complete with piano bench and music stand.

6.4 Reserving Classrooms for Meetings/Rehearsals

Available rooms may be scheduled for meetings and rehearsals by signing out the room in the Music Office at least twenty-four hours in advance. Room setups must be returned to their original design configuration or students risk losing future privileges. **No food or drink is allowed in classrooms, rehearsal rooms, and practice rooms.**

6.5 Student Recitals

Applied lesson performance:

Students registered for applied lessons are required to perform on one student recital during the semester of enrollment to be eligible for a final grade of “A”. The department schedules eleven different student recitals each term on Tuesdays at 11:00 in Breakey Theater. It is the student’s responsibility to schedule herself/himself for a recital performance. Recital schedule forms are available in the Music Office. Schedule forms must be signed by the applied instructor and submitted no later than Monday 2:00 the day prior to a recital.

Recital Attendance:

All music majors with full time enrollment are required to attend a minimum of ten music recitals, concerts, clinics, or master classes each term. Registration in MUSM 180 – Performance Class records this requirement. It is the responsibility of each student to sign the recital attendance book at the start of any recital, concert, clinic or master class. Credit will not be given for students who arrive more than 5 minutes late. Students who do not complete the required number of recital attendances will be expected to complete this attendance in subsequent semesters. An incomplete record of recital attendance will delay graduation and/or student teaching.

Junior / Senior Recital:

Registration for a junior or senior recital requires approval from the applied lesson instructor. Written approval must be provided to the advisor and music office prior to the semester of enrollment. Students without approval will be dropped from registration.

It is the responsibility of the student to contact the Music Office to arrange and reserve a recital date in Breakey Theater. Because this is shared space with our theater and dance programs, not all dates are readily available. Advance planning and reservation will help to ensure success.

A pre-recital hearing will be held for each performer no less than four weeks prior to the schedule performance. Each area of the music department (piano, voice, woodwinds, brass, percussion, strings) will determine the composition of the hearing committee. The members of the committee hearing the pre-recital performance must at that time approve the final performance and date. The student should be prepared to perform her/his entire recital repertoire at performance level with accompaniment as required. It is the applied teacher’s responsibility in consultation with the student to schedule this pre-recital hearing.

An events calendar, which includes student recitals, is available in the Music Office. These recitals may not always be included in the University Calendar of Events.

6.6 Music Ensembles

All music ensembles are open to all university students by audition or permission of the director. Students are encouraged to participate in one or more of the following ensembles each semester when scheduled and available, and must enroll in each ensemble in which they participate. All music ensembles earn one hour of credit per semester.

Concert Band	Large concert band ensemble
Concert Choir	Large concert chorale ensemble
Vocal Jazz Ensemble	Select group performing a variety of jazz styles
Opera Workshop	Operatic and Broadway scenes/productions
Musical Theater	Joint music and theater department productions
Jazz Band	Full jazz band ensemble
Jazz Combo	Small select group performing a variety of jazz styles
Woodwind Ensemble	Woodwind quintets and other ensembles
Brass Ensemble	Brass choir and other ensembles
Percussion Ensemble	Mallet percussion and classical percussion ensembles
Steel Band	Select group performing a variety of Caribbean music

Auditions for placement in music ensembles are held during registration week and/or at the time of admission to the university.

6.7 Instruments

For applied lessons with the exception of piano and percussion, all students must provide their own instruments for class and personal practice.

The Department of Music owns instruments for use in all four instrument method courses. These instruments, when issued to students registered for an instrument class, must remain in Harold Washington Hall. A student who takes a university instrument off campus will forfeit the opportunity to use that instrument for the remainder of the semester, which could be a considerable setback in her/his progress in the class. Instrument lockers, with a lock, are available through the class instructor as well as the Music Office (see Lockers, below).

The Department of Music owns instruments and amplifiers for use in the concert and jazz ensembles. These instruments are available for use at performances throughout the campus. Drumsets, keyboards, and amplifiers may be reserved in the Music Office for use by ad-hoc ensembles for on campus performance. Students will be responsible for moving these instruments on campus and for returning them to the appropriate storage location.

6.8 Lockers

Instrument lockers with padlocks are available for use by music majors during the academic year. A cash deposit of \$5 will be refunded when the lock is returned. Failure to return a padlock and key at the close of the Spring semester will result in grades and registration encumbrances. There is a \$5 charge for replacement of a lost key.