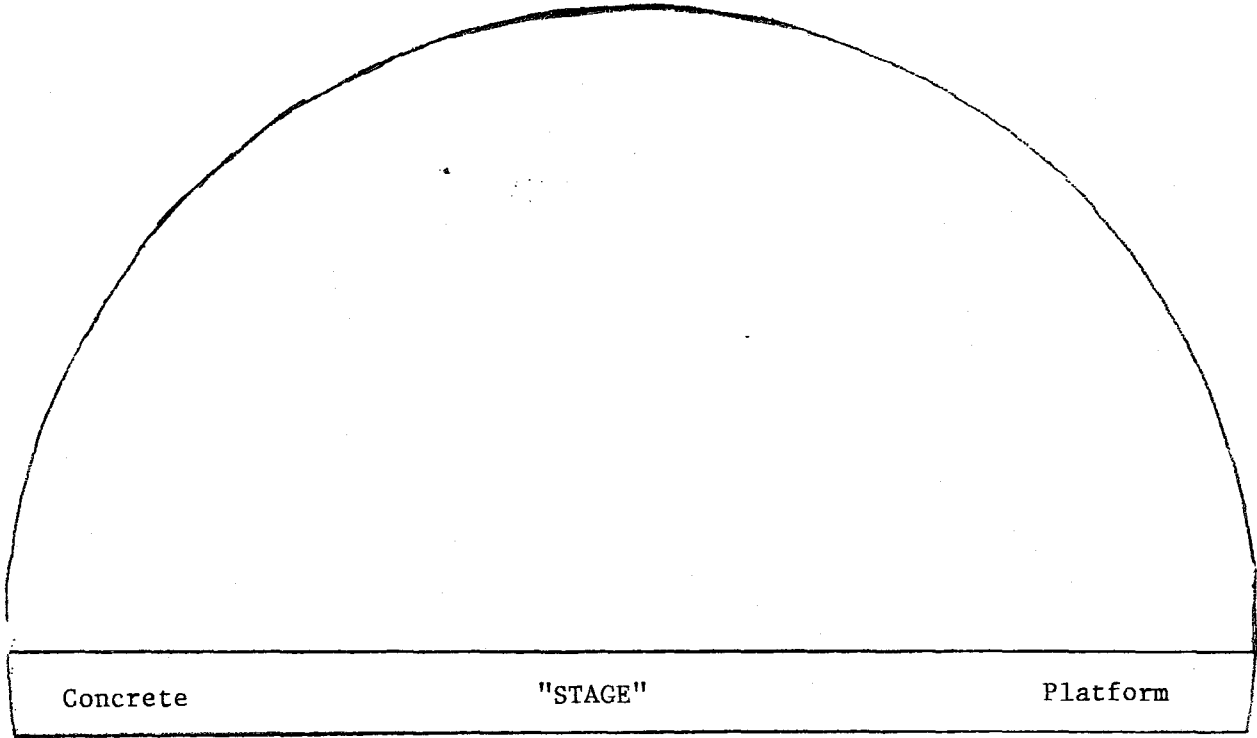


EVENT DEPT./TITLE _____

QUAD
AREA

EVENT DATE _____

EVENT TIME _____



OF CHAIRS _____

OF TABLES _____

PODIUM YES or NO

Diagram Keys: X = Chairs, _____ = Tables, = Podium