

**College of Health Sciences (CHS)**  
**Dean's List**  
**Recognition Procedure**

1. The Office of the Registrar forwards a list of the CHS students who have earned recognition for the Dean's list each semester (term). The fall semester list generally arrives between late January and late February. The spring semester list generally arrives between early June and early July.
2. The students are chosen based on the semester (term) GPA. The student's GPA must be at/above 3.5 for that particular semester. If the student's semester GPA is at/above 3.5 s/he will appear on that list. If the student's overall (cumulative) GPA is at/above 3.5, but the semester GPA falls below 3.5 s/he will **not** appear on the Registrar's list.
3. The Dean of the College of Health Sciences recognizes the students' achievements in the following manner:
  - a) Students earning a semester GPA of 3.5 or better for the semester only are sent a congratulatory letter from the Dean.
  - b) Students earning a cumulative GPA of 3.5 or better, but who have a semester GPA of less than 3.5 are sent a gold-sealed "Special Recognition" congratulatory letter from the Dean. It is important to note that these students' names will not likely appear on the Registrar's list as their semester GPA will be less than the required 3.5 minimum.\* However, the Dean has made this special provision and recognition to honor their achievement.
  - c) Students earning both a semester GPA **and** a cumulative GPA of 3.5 or better will receive a gold-sealed congratulatory letter from the Dean **and** receive the "Stellar Scholars" certificate at the Dean's recognition luncheon – the "Stellar Scholars" luncheon.
4. The **fall semester awardees** are **acknowledged** during the **following spring semester** at the Dean's recognition luncheon - the "Stellar Scholars" luncheon. During this event all students get public acknowledgment for their achievements. Only the "Stellar Scholars" receive a certificate from the Dean.
5. The **spring semester awardees** are **acknowledged** during the **following fall semester** at the Dean's recognition luncheon - the "Stellar Scholars" luncheon. During this event all students get public acknowledgment for their achievements. Only the "Stellar Scholars" receive a certificate from the Dean.
6. All the Dean's List students are invited to attend the luncheon. The event is open only to invited students and CHS staff. The event is not open to the public. Occasionally, students bring family members.
7. Students who do not pick up their certificate at the luncheon or in the Dean's office within a week receive their certificates via postal mail.
8. \* Students whose names have been omitted because they do not have a semester GPA of 3.5 or better, but who have a cumulative GPA of 3.5 or better will often come to "petition" the Dean for inclusion on the list. At that time, the Dean's AA will print the student's GPA & grades from banner (SHATERM & SHACRSE, respectively) and provide them to the Dean for review and approval/denial.
9. The University's guidelines for listing a student on the Dean's List is as follows:
  - a) Student must be an undergraduate student.
  - b) Student must be full-time (12 hrs minimum).
  - c) Student must have a current semester (term) GPA of 3.5 or better.