



## Department of Educational Leadership, Curriculum and Foundations

### M.A. Educational Leadership and Administration Higher Education Administration Option

# FACT SHEET

#### **Degree Purpose**

The purpose of the M.A. in Educational Leadership and Administration is to prepare individuals for educational administrative and supervisory positions at the middle management level. In addition, the program also prepares graduates for professional opportunities associated with higher education entry and mid level administrative or research positions.

#### **Program Goal**

The goal of the higher Education Administration program option is to prepare individuals for entry and mid-level managerial or research positions offered at community, senior colleges and universities. The option is also intended to improve the skills of those individuals who currently serve in administrative positions at such institutions.

#### **Program Requirements**

The program option requires 33 semester hours of core coursework, which includes the practicum experiences. An additional 3 semester hours must be taken from the approved program option's elective course list.

#### **Careers**

Upon completion of the program, individuals will receive a M.A. in Educational Leadership and Administration, and will qualify for higher education administrative careers which may include the following: Assistant Dean, Research Assistant, Program Director, Student Services Director and Curriculum Coordinator.

#### **Application Procedure**

To apply for admission to the program, students should: contact the Graduate School Office at Chicago State University, (773) 995-2404 and request an application packet or visit [www.csu.edu/graduateschool](http://www.csu.edu/graduateschool). Official transcripts from all institutions previously attended are required.

#### **Admission Requirements**

In addition to meeting the university's general admission requirements, the applicant must: a. *have an earned* bachelor's degree from an accredited college or university; b. have a grade point average (GPA) of 3.0 on a four-point grading scale; c. provide written verification of two full years of educational work-related experience from a school district or higher education personnel officer; d. provide two letters of recommendation from two different school administrators and/or supervisors who are familiar with the applicant's educational work related experience.

#### **Courses Required**

ELCF 5010: Curr. Dev. and Learning Theories  
ELCF 5130: Human Relations & Leadership  
ELCF 5380: Collective Negotiations  
ELCF 5400: Higher Ed Admin Law  
ELCF 5410: Proposal Dev Gov & Priv Fund  
ELCF 5600: Seminar Finan & Budget Higher Ed  
ELCF 5780: Practicum: Higher Ed Admin I  
ELCF 5790: Practicum: Higher Ed Admin II  
ELCF 5920: Organization & Governance Higher Ed  
ELCF 5930: Higher Educ Admin & Evaluation  
ELCF 5960 Fundamentals of Educational Research

#### **Visit our website for more information:**

<http://www.csu.edu/CollegeOfEducation/elcf/>

**Contact:** Dr. Norma Salazar, Department Chair  
(773) 995-2086 or [elcf@csu.edu](mailto:elcf@csu.edu)

#### **PACTS Conceptual Framework**

All activities in the College are guided by the belief that we **Prepare All Candidates To Succeed**, which translates into the **PACTS** acronym. The PACTS acronym also represents the strands for the College of Education's Conceptual Framework:

- P** – Professionalism
- A** – Assessment
- C** – Content
- T** – Technology
- S** – Standards