



Civil Service Employee Council

Feb 14, 2023 Monthly Meeting

Call to order President Bobbie Stewart called the meeting to order at 11:05 am.

Roll Call

<input checked="" type="checkbox"/> Bobbie Stewart	<input checked="" type="checkbox"/> Toni McCoy Smith
Aleshia Terry – Excused	<input checked="" type="checkbox"/> Diane Davidson
<input checked="" type="checkbox"/> Michael Gondek	Sharahn Graves- Excused
Danielle Land – Excused	<input checked="" type="checkbox"/> Tobbie McCline-Adams
James Magee	Jacqueline Pointer

Approval Meeting Minutes

Did not have a quorum due to people being out of the office or with HLC preparations.

Sgt at Arms - Diana Davidson

Lunch reimbursement was distributed by Dian and she will follow up with those not at the meeting.

President Report - Bobbie Stewart

- Jacqueline Pointer was the only person who applied and she was granted the position.
- Pictures for website were retaken
- Start invoices for purchases to align with budget
- Next meeting being your food suggestions
- CSEC president cannot order laptops, must come from your manager
- Feb Black History Month - Gift ideas distributed



- Flyer shown for CSEC Sash to be given away to Graduates who are Civil Service Employees

Island Event - Toni McCoy Smith

- Memory & memories section about history of CSEC employees
- Games (cornhole, electric golf) & Scavenger Hunt
- Video on Islands with screen from AV.
- Graduates to tell what they are doing with their lives now. Need props to represent each island.
- Each Civil Service Member to explain their Island
 - Toni – Surprise Island
 - Bobbie - Jamaica
 - Mike - Cayman Islands

Secretary - Mike Gondek

- Mike Gondek motioned to update position descriptions and titles. Diane Davidson seconded and all attending members agreed.
- Our bylaws need to be updated due to elimination of the Clerk position.

Recap Follow ups, were sent via email....

Follow up for Dr. Terry:

1. Reservation for CRSUB Rotunda and Quad for June 2, 2023
2. Civil Service Employee Sash Invoice
3. Invoice for jackets and place order
4. Set up meeting to walk through uploads

Follow up for Bobbie Stewart:

1. T Shirt prices for Civil Service Day
2. Send Todays Pictures to secretary (sent in prior email)
3. February Gift Ideas to secretary
4. Island Form
5. Send email for models and volunteers
6. Send email to gather 2023 Civil Service Employee graduates

Follow up for Tobbie:

1. Lunch bags
2. Invoice for memorable plaque and ribbon
3. Follow Up meeting to discuss amendments Bylaws: In person March 7, 2023 , if room available

Follow Up for Mike

1. Picture upload
2. Update clerk on web page
3. Island Video

Meeting Adjourned at 11:59

Next meeting Tuesday March 14, 2023 @ 11am.